

Regular Meeting
Board of Education
January 11, 2010

The Board convened in the Superintendent's Conference Room of the Administration Building at 4:30 p.m. President Debbie Wolfmeyer called the meeting to order. The following members answered the roll call: Butler, Gorenz, Parker, Petelle, Ross, Stowell and Wolfmeyer.

EXECUTIVE SESSION -- Moved by Stowell, seconded by Butler to adjourn into executive session to: approve minutes of the last meetings of December 14 and 21, 2009 Section 2(c) (21); Student Discipline Section 2(c) (9); Appointment, employment, compensation, discipline, performance, Board dismissal of specific employees or legal counsel Section 2(c) (1); Collective negotiating matters Section 2(c) (2); Litigation against, affecting or on behalf of the School District Section 2(c) (11); Purchase or lease of real property, setting of price for sale or lease of property Section 2 (c) (5)&(6). Motion carried. No action was taken in executive session.

ADJOURNMENT - Mrs. Wolfmeyer adjourned the executive session at 6:00 p.m.

The Board convened in regular session at 6:30 p.m. in the Diagnostic Learning Center. The following members answered the roll call: Butler, Gorenz, Parker, Ross, Petelle, Stowell and Wolfmeyer.

MINUTES – There were no additions or corrections to the minutes of the regular meeting of December 14, 2009 and special meeting December 21, 2009.

ANNOUNCEMENTS – Mrs. Wolfmeyer announced that Action Items #10 and #11 Contract Extension for Comptroller/Treasurer and Contract Extension for Executive Director of Human Resources were being pulled.

Mr. Stowell congratulated Washington Gifted School students Claire Goldhammer, Alexandra Meier and Matt Parks for receiving the highest honor in the Word Master Challenge. Each student scored a perfect score on the test and there were only 157 students in the entire country that received perfect scores.

Mr. Stowell asked that the community submit names for the Children's Hospital Community Advocacy Award.

Mr. Stowell stressed that students in our District are in need of mentors and asked that all consider being a mentor for a student.

Mrs. Butler reported that the Urban League's Tomorrows Scientists, Technologists and Managers were hosting a Gospel event and the Church of the Living God on January 31.

Mrs. Parker congratulated Sterling Middle School students for their help with the Salvation Army. Not only did they collect 27 boxes of food, but also came to the Salvation Army to lend a hand with projects and they also rang bells.

PUBLIC MEETING ON CONSIDERATION OF CHARTER SCHOOLS – Mrs. Wolfmeyer called the meeting on consideration of charter schools to order at 6:45 p.m. Dr. Vicki Stewart, Vice President of ICC, gave the presentation for the Peoria Charter School Initiative Group. She spoke to the need to serve the students of the District and the desire of the Peoria Charter School Initiative Group to work with the Board of Education to provide high quality educational facilities to our students.

She reported that the Group is interested in beginning with a population of 225 students in grades five – seven and adding a grade level at a time until they include grade 12. She reported that the Group submitted its proposal on October 1, 2009 and then worked with the administration and community to iron out the problems. She also noted that the effort began in 2006 and over 500 people have been involved in the partnership.

Financially the Caterpillar Foundation has offered a "challenge grant" of \$500,000 – the community has risen to the challenge and raised \$321,675 to date.

Dr. Stewart noted some reasons for the community being behind the school: USA has fallen behind in math and science, locally 23% of students taking placement tests at ICC qualify for college courses, the health care and manufacturing industries need educated workers and families want Choice. She noted that in 1973 District 150 had over 24,000 students and this year have around 13,000, making the need to offer Choice critical.

Dr. Stewart summarized that the District must be willing to try different things and charters must be held accountable to results and demonstrate quality.

Dr. Stewart introduced Salem Ucon Vice President of Concept Schools, a not-for profit charter school management organization based in Des Plaines, Illinois. He presented that Concept has 10 years of experience in managing high quality schools in Indiana, Illinois, Michigan and Ohio. Currently they serve 5500 students; with 88% being minority students and 74% from economically disadvantaged families. They strive for 100% college acceptance in their schools. He highlighted that teachers have a technology coach and students have a comprehensive student support system to ensure that all students succeed. After school tutoring, Saturday classes, summer and winter programs and data all support student achievement. Teachers are recruited locally, nationally and internationally with a three week professional development and planning time before school starts. The community is involved with annual breakfasts and organized to showcase student work. Positive culture in the school promotes success and focuses on effort.

Parent Angela Bolden spoke to the need of another "choice" offering in Peoria. She currently has children enrolled in Northmoor Edison and is looking for the best for her children in middle school.

Discussion was held on the presentations. Mr. Stowell asked about outside funding. Mr. Ucon presented that Walton Family Foundation has given over \$2 million to charter schools. He noted that each individual school does its own fundraising – Chicago schools raise \$150,000 each. There are also other State and Federal grants. Dr. Gorenz asked about the enrollment procedure. Mr. Ucon noted that enrollment was "open to all students" with a lottery if there are more applications than slots. Mrs. Butler asked about the percentage of students that leave the program. Mr. Ucon presented that 90% of enrolled students return the next year. Mr. Stowell asked about sharing the best practices in the District that could be learned at a Charter School. Mr. Ucon stated that Concept Schools is committed to being a partner with the District with two days a years for professional development that they would be happy to share with District teachers. Mrs. Ross asked about the Board for the charter school. Dr. Stewart presented that the current board members would stay and the total number would rise to 11. They are now in the process of identifying who the members will be.

PRESENTATION BY AUDIENCE ON CHARTER SCHOOLS – Those who spoke in favor of the Charter School were:

Lonnie Whiskers, Urban League	5302 N. Haymeadow
Michael Bryant, CEO Roundtable	6610 N. Parkline
Carol Cook, parent	423 N. Gate Ridge Rd.
Joyce Banks	512 Hamptons Cove
Ann Levy Brown, IL Network of Charter Schools	4845 N. Winchester, Chicago
Becky Peterson, Realtors Association	5528 N. Renwood
Brenda Coates, Peoria Housing Authority	100 S. Richard Pryor Place
Dick Walty, Heartland Technologies	3606 Breckentridge Ct.
Guy Goodman, Parent	400 W. Forrest Hill
Rev. Raymond Watson	2910 W. Flint
Bill Kwon, parent	408 W. Ravinswood
Charles Purcell, Chamber of Commerce	813 W. Savannah Ct., Dunlap
Rita Ali	6211 N. Fieldtree Ct.
Stephen Marks	1024 N. Parkside Dr.
Al Hooks, African American Leadership All.	2415 W. Imperial Dr.
Kevin Evans, business owner and parent	4121 N. University
Sherry Cannon, teen advocate	5008 N. Woodview Ct.

Those who spoke against the Charter School were:

Terry Knapp	922 W. Wilshire Dr.
Leslie Smith, parent	1025 NE Madison
Hedy Elliott-Gardner, PFT	3811 W. Pagewood
Savino Sierra	1708 S. Stanley
Charles Williams	6911 Kimberly Dr.
Bob Darling, PFT	230 E. High Point
Jeff Adkins-Dutro, PFT	2610 W. Barker
Karen Adkins-Dutro	2610 W. Barker
Bryan Devine, PFT	1917 E. Knox
Beth Crider-Alcott, PFT	
John White	1309 E. Elmhurst

President Wolfmeyer declared the public meeting closed at 9:10 p.m.

PRESENTATION BY AUDIENCE ON ACTION ITEMS – none

PRESENTATION BY AUDIENCE – Sharon Crews, 2215 W. Callendar, spoke to the number of students that will be sent to Peoria High School and the number of available classrooms.

Karen Adkins-Dutro, 2610 W. Barker, continued Ms. Crews statements regarding the size of Peoria High School.

Hedy Elliott-Gardner, 3811 W. Pagewood, stated that the District does not have the money for a charter school. She feels that the District only has money for what "some" in the community want – the Board has money for what they would like. She feels that there have been no answers to her questions on Woodruff.

Terry Knapp, 922 W. Wilshire Dr., feels that there needs to be new curriculum in the District. Woodruff High School does offer Cisco and Richwoods High School offers the IB program, but there are no vocational classes at the school and they are very much needed. He feels that it is appalling that there are no vocational schools in the district and we are starting a charter school.

Savino Sierra, 1708 S. Stanley, spoke against a charter school, he is in favor of vocational schools.

Megan Ledine, PHA, stated that a charter school would be another option for students and allow them to find the best within themselves.

Mary Chappey, 241 Hancock, Apt 301, feels that the district needs to lead by example and hold the charter school accountable.

Tom McLaughlin, 2815 Bryce Ct., stated that the charter school would cost the district too much, \$12 million at the end of five years.

INFORMATION ITEMS – REPORTS FROM SUPERINTENDENT AND STAFF –

1. GOAL 1 – STUDENT ACHIEVEMENT
2. Goal 2 – FISCAL RESPONSIBILITY

FINANCE REPORTS – Mrs. Schau presented this report for the Board's information and review. Mrs. Schau noted that she will have an amended budget for presentation by March.

PURCHASE ORDERS OVER \$2,500 – Mrs. Schau presented this report for the Board's review. Questions were asked and answered regarding the report.

3. GOAL 3 – QUALITY STAFF

4. GOAL 4 – SAFE, CARING ENVIRONMENTS

Changes to Administrative Procedure. The following Administrative have been revised by Administration.

ADMINISTRATIVE PROCEDURE POLICY 6:235
AUTHORIZATION FOR INTERNET ACCESS

Each individual seeking District Internet access must sign this Authorization as a condition for using the District's Internet connection. Please read this document carefully before signing.

All use of the Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This authorization does not attempt to state all required or prescribed behavior by users. However, some specific examples are provided. **The failure of any user to follow the terms of the Authorization for Internet Access will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The signature(s) at the end of this document is a legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

Terms and Conditions

1. Acceptable Use – Access to the District's Internet must be for the purpose of education or research, and be consistent with the educational objectives of the District.

2. Privileges – The use of the District's Internet is a privilege, not a right and inappropriate use will result in a cancellation of those privileges. The Superintendent or his/her designee will make all decisions regarding whether or not a user has violated this Authorization and may deny, revoke, or suspend access at any time.

3. Unacceptable Use – The user is responsible for his/her actions and activities involving the network. Some examples of unacceptable uses are:

- a) Using the network for any illegal activity, including violation of copyright or other contract, or transmitting any material in violation of any U. S. or State regulation;
- b) Unauthorized downloading of software, regardless of whether it is copyrighted or devirused;
- c) Downloading copyrighted material for other than personal use;
- d) Using the network for private financial or commercial gain;
- e) Wastefully using resources, such as file space;
- f) Gaining unauthorized access to resources or entities;
- g) Invading the privacy of individuals;
- h) Using another user's account or password;
- i) Posting material authorized or created by another without his/her consent;
- j) Posting anonymous messages;
- k) Using the network for commercial or private advertising;
- l) Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, Obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal materials; and using the network while access privileges are suspended or revoked.
- m) Using the network while access privileges are suspended or revoked.

4. Network Etiquette – The user is expected to abide by the generally accepted rules or network etiquette. These include, but are not limited to, the following:

- a) Be polite. Do not become abusive in messages to other.
- b) Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
- c) Do not reveal the personal addresses or telephone numbers of students or colleagues.
- d) Recognize that electronic mail (E-mail) is not private. People who operate the system
- e) have access to all mail. Messages relating to or in support of illegal activities may be reported to the proper authorities.
- f) Do not use the network in any way that would disrupt its use by other users.
- g) Consider all communications and information accessible via the network to be private property.

5. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the users' errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

6. Indemnification – The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of this Authorization.

7. Security – Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the principal or his/her designee. Do not demonstrate the problem to other users. Keep the user's account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the Internet as another individual will result in cancellation of user privileges. Any user identified as a security risk may be denied access to network.

8. Vandalism – Vandalism will result in cancellation of privilege and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.

9. Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment of line costs.

Individuals need only sign this Authorization for Internet Access once while employed by or otherwise associated with the School District.

I understand and will abide by the above Authorization for Internet Access. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Internet connection and having access to public networks, I hereby release the School District and its Board members, employees, and agents from any claims and damages arising from my use, or inability to use the Internet.

DATE: _____ USER SIGNATURE: _____

POLICY 4:110 - TRANSPORTATION

ADMINISTRATIVE PROCEDURE – PRE-TRIP AND POST-TRIP VEHICLE INSPECTION; BUS DRIVING COMMENTS

Bus Driver Communication Devices

State law prohibits a school bus driver from operating a school bus while using a cellular radio telecommunication device. It requires each school bus to contain an operating two-way radio while the school bus driver is in possession of the school bus.

The two way radio must be turned on and adjusted in a manner that would alert the driver of an incoming communication request. 625 ILCS 5/12-813, amended by P.A. 96-818.

Bus drivers may still have cell phones although they are prohibited from using cell phones while operating a bus except: (1) in an emergency situation to communicate with an emergency response operator; a hospital; a physician's office or health clinic; an ambulance service; a fire department, fire district, or fire company; or a police department; (2) in the event of a "mechanical breakdown or other mechanical problem;:" (3) if "a cellular radio telecommunication device ... has a digital two-way radio service capability owned and operated by the school district, when that device is being used as a digital two-way radio;" and (4) when the bus is parked. 625 ILCS 5/12-813.1(c).

Bus/Vehicle Pre-Trip and Post-Trip Inspection

All school bus drivers, whether employed by the School District or private sector school bus company, shall;

1. Test the two-way radio and ensure that it is functioning properly before the bus is operated (625ILCS5/12-816, amended by P.A. 96-818); and
2. Perform a visual sweep for children or other passengers at the end of a route, work shift or workday by:
 - a. Activating interior lights of the school bus to assist the driver in searching in and under each seat, and
 - b. Walking to the rear of the school bus/vehicle checking in and under each seat 625 ILCS 5/12-816(b).

If a mechanical post-trip inspection reminder system is installed, the driver shall comply with the requirements of that system 625 ILCS 5/12-816(d).

Failure by the driver to perform the inspection/visual sweep and walking to the rear of the bus may result in discipline or termination.

Bus Driving Comments

Each school bus and multifunction school activity bus shall display a sign at the rear, with letters and numerals readily visible and readable, in the following form:

TO COMMENT ON MY DRIVING, CALL (insert District area code and telephone number.)

Driving comments shall be accepted in the following manner:

1. Calls to comment on school bus driving shall be directed to the Superintendent or designee.
2. The Superintendent or designee shall conduct an internal investigation of the event that led to each complaint. Required for districts that own school buses by 625ILCS 5/12-821(c)(1).
3. The Superintendent or designee shall inform the commenting party of the results of any investigation and the action, if any, taken to remedy the situation. Required for district that own school buses by 625ILCS5/12-821(c)(2)

ADOPTED: November 17, 2008

REVISED: January 11, 2010

5. GOAL 5 – CULTURE OF CUSTOMER SERVICE

Report of Requests under the Freedom of Information Act and Status of Such Requests – Dr. Durflinger reported that we have received 8 FOIA requests since our last meeting. Five were filled and three are pending.

CONSENT AGENDA –

ADOPTION OF CONSENT CALENDAR -- Moved by Parker, seconded by Stowell adoption of the consent calendar.

On roll call, 7 ayes. Motion carried.

GIFTS TO SCHOOL DISTRICT – Moved by Parker, seconded by Stowell, that the following donations be accepted and letters of appreciation sent to the donors.

- \$1,000.00 to purchase materials and support activities that enhance the development of social skills of students at Day Treatment donated by Mr. and Mrs. Glen Forck.
- \$200.00 for library books at the new Harrison Primary School and Glen Oak Primary School donated in honor of the retirement of Superintendent Hinton by Susan Grzanich, Trish Guinee and Kathleen Burke
- \$75.00 for library books at the new Harrison Primary School and Glen Oak Primary School donated in memory of Susan Grzanich’s grandmother, Audrey McMullin, by Kathy Burke, Trish Guinee and Marty Yonker
- \$100.00 for classroom use at Hines Primary School donated by Angela Laughlin
- School supplies valued by the donor at \$200.00 donated to Glen Oak Primary School by the 169 Airlift Squadron
- \$1,000.00 for school use donated by William and Margaret Wendle to Irving Primary School
- Furniture for school use, valued by the donor at \$1,000.00, donated to Northmoor Edison Primary School by Humana
- \$50.00 as a Cheer Donation donated by the Wells Fargo Educational Matching Gift Program to Roosevelt Magnet School
- Tap shoes and music books, valued by the donor at \$70.00, donated by Steven D. Kilty to Roosevelt Magnet School
- \$300.00 for library books donated by Roberta Parks to Von Steuben Middle School
- \$240.00 to sponsor students who cannot afford the Lorado-Taft week donated by Doug and Lana Myers

On roll call, 7 ayes. Motion carried.

PAYMENT OF BILLS -- Moved by Parker, seconded by Stowell approval of the payment of the following bills.

FUND	DESCRIPTION	BAL.SHEET	REV	EXPENSE	TOTAL
10	EDUCATIONAL FUND	\$1,700.29		\$59,430.62	\$61,130.91
20	OPERATIONS, BLDG & MAINT			\$180,508.84	\$180,508.84
40	TRANSPORTATION			\$81,823.28	\$81,823.28
60	CAPITAL PROJECTS			\$167.16	\$167.16
90	CAPITAL IMPROVEMENTS			\$269,665.47	\$269,665.47
95	MID CENTRAL ASSOCIATION			\$0.00	\$0.00
	PPS ADMIN OUTREACH				
99	PROG			\$0.00	\$0.00
				<u>\$591,595.37</u>	<u>\$593,295.66</u>

On roll call, 7 ayes. Motion carried.

HUMAN RESOURCE REPORT -- Moved by Parker, seconded by Stowell approval of the following human resource report as amended by the administration.

Certified Personnel

Effective Date

Appointments

Interim Principal

Mike Plunkett – Lindbergh Middle School

01/11/10

Teacher – Full Time New Hire

Branch, Angela – Glen Oak / 4th Grade

01/12/10

Ehle, Brian – Lincoln / 6th Grade Math

01/12/10

Harland, Hayley – Glen Oak / 4th Grade

01/12/10

Sloan, Sean – Manual / Chemistry

01/12/10

Thompson, Justine – Lincoln / 7 th Grade Math <u>Teacher – Part Time New Hire</u>	01/12/10
Braun, Randal – Adult Education / ACT Prep <u>Tutor – Part Time</u>	02/17/10
Adams, Jamie – Lindbergh	01/12/10
Dismang, Karen – Lindbergh	01/12/10
Gleason, Julie – Lindbergh	01/12/10
Jackson, Andrea – Lindbergh	01/12/10
Kawczynski, Patricia – Lincoln	01/12/10
<u>Leave of Absence</u>	
<u>Dean – Full Time</u>	
Ganschow, Kamey – Woodruff / FMLA from Approved Sick Leave	01/11/10
<u>Principal</u>	
Wood, Nicole – Northmoor-Edison / Parental Leave (Thru End of Year)	05/10
<u>Retiree</u>	
<u>Teacher – Full Time</u>	
Sharp, Mary – Franklin	06/30/10
<u>Resignations</u>	
<u>Principal</u>	
Hise, Phillip - Lindbergh Middle School	01/11/10
<u>Teacher – Full Time</u>	
Hutson, Linsey – Woodruff / Not Qualified to Take FMLA	12/11/09

Non-Certified Personnel**Appointments****Coach**

Douglas, Rodney – Manual / Assistant Football Coach 01/12/10

Home School Facilitator – Full Time

Nicholas DeMoss – Whittier 01/12/10

Para Professionals**Student Assistant Advisor – Full Time**

Moss, Marie – Manual 12/15/09

Student Information Manager

Thornton, Sparkle – Lincoln (Currently Teacher Aide) 01/12/10

Teacher Assistant – Full Time

Holzhauser, Nicole – Von Steuben 01/12/10

Matlock, Kathy – Northmoor 01/12/10

Clerical**Clerk Year Round – Full Time**

Moore, Sandra – Transportation (Currently a Bus Driver) 01/12/10

School Year Clerk – Full Time

Burks, Michelle – Lincoln (Currently Clerical at Roy Ricketts) 01/12/10

School Improvement Coordinator

Bachler, Kris – Lincoln / SIP Grant 01/12/10

Transportation**Driver**

Bell, Trakeiyia 12/09/09

Kirby, Shamika – From Monitor to Driver 12/11/09

Moore, Nicholas 12/21/09

Resignation**Clerical – Full Time**

Hardy, Anita – Moving Out of State 01/04/10

Paraprofessional – Full Time

Respondek, Jason – Peace Corps (Revised Date) 01/06/10

Retirees

Maintenance – Full Time

O'Neill, William – Maintenance 10/29/10

Terminations

Miscellaneous

Salgado, Catherina – Temporary Position 12/10/09

Summer School

Jorden, Cassandra – Hines 07/31/09

Transportation

Crow, Sherry – Driver (Total and Permanent Disability) 11/12/09

Tutor Assistant

Quinn, Candace – Temporary Position 06/30/09

Certified Substitutes

Appointments

Teachers

Bean, Heather 01/12/10

Dismang, Karen 01/12/10

Duncan, Tiffanie 01/12/10

Jacobson, Clifford 01/12/10

Johnson, Beth 01/12/10

Lieberman, Jessica 01/12/10

Reiter, Jennifer 01/12/10

Roemer, Lara 01/12/10

Rogers, Matthew 01/12/10

Scott, Emily 01/12/10

Waibel, David 01/12/10

Weaver, Trudy 01/12/10

Resignations

Teachers

Hooks, Alfred – No Longer Available 12/29/09

Jimerson, Lakeia – Other Employment 01/06/10

Pearce, Sabrina – Other Employment 12/14/09

Stanek, Pamela – Declined Offer 12/16/09

Terminations

Teachers

Alsene, Abigale – No Contract/Certificate Not Registered 01/04/10

Hitchcock, Kristen – Unavailable to Work 12/21/09

Koehlhoeffer, Brooke – No Contract/Not Properly Certified 01/04/10

Schupp, Susan – Unreliable 01/05/10

Non-Certified Substitutes

Appointments

Jacobson, Clifford – Charter Oak 01/12/10

Position Ended/Temporary Position

Student Workers

Freeman, Travis – Jamieson 12/18/09

Karpowicz, Theodore – Richwoods 12/16/09

Olin, Christopher – Richwoods 12/18/09

Zavala, Valerie – Richwoods 12/18/09

Resignations

Behavioral Attendants

Watt, Philip – Other Employment	12/11/09
<u>Terminations</u>	
<u>Behavioral Attendants</u>	
Broussard, Tranessa – Job Abandonment	12/14/09
Byers, Ethel – Unavailable to Work	12/14/09
Porter, Tony – Job Abandonment	12/22/09
Wright, Latina – Job Abandonment	12/14/09
<u>Clerical</u>	
Anderson, Kimberly – Not Dependable	12/14/09
<u>Teacher Aides</u>	
Beeney, Timothy – Job Performance	12/21/09

On roll call, 7 ayes. Motion carried.

TRAVEL REQUESTS - Moved by Parker, seconded by Stowell approval of the travel requests as presented by the administration. (Copy is on file in the board secretary's office.)

On roll call, 7 ayes. Motion carried.

CONTRACT WITH ROGY'S LEARNING PLACE 3 - That the agreement between Peoria Public School District 150 and Rogy's Learning Place 3 to provide before and after care at Valeska Hinton Early Childhood Center be approved

Mr. Stowell challenged the community to embrace early childhood education and have all children "ready to learn" by kindergarten.

On roll call, 7 ayes. Motion carried.

DELIBERATION AGENDA - .

Review of Suspensions - Moved by Stowell seconded by Parker that the Review of Suspensions listed on Report dated January 11, 2010 be approved as presented.

On roll call, 7 ayes. Motion carried.

Expulsions – Moved by Stowell, seconded by Parker that the Expulsions listed on the report dated January 11, 2010 be approved as amended.

On roll call, 6 ayes. Butler, Gorenz Parker, Petelle, Stowell, Wolfmeyer,
1 nay. Ross. Motion carried.

APPROVAL OF TEACHER CONTRACT - Moved by Petelle, seconded by Ross that the final agreement between the Board of Education, City of Peoria, School District 150 and the Peoria Federation of Teachers, IFT-AFT/AFL-CIO, July 1, 2009 thru June 30, 2011 be approved.

Dr. Durflinger thanked all those involved in negotiations and noted the teachers' willingness to come up with solutions that were workable for both parties. He emphasized that the union took the problems presented by the District and tried to solve it with language.

President Wolfmeyer thanked all for their collaboration efforts.

On roll call, 7 ayes. Motion carried.

APPROVAL OF THE PEORIA CHARTER SCHOOL INITIATIVE – Moved by Stowell, seconded by Ross that the charter school proposal submitted by Peoria Charter School Initiative dated October 1, 2009 and amended on December 23, 2009 is approved, subject to the negotiation of the terms of a contract between the Board of Education and Peoria Charter School Initiative as required by the Illinois School Code.

Board members discussed the initiative. President Wolfmeyer spoke to clarify the first year cost noting that the figures were re-worked and that the cost would be \$800,000 to \$900,000 for the first year. With the Caterpillar and matching grants that would make this a neutral proposal.

Mrs. Parker stated that she appreciated all the efforts of the community to help the board make a decision.

Mrs. Butler stated that she is grateful for the work that has been done and for the effort by the community in showing compassion and engagement. She asked about the cost for continuing years. Dr. Stewart replied that the district is responsible for 75 to 125% of per capita tuition reimbursement from the state. The school would also apply for grants and would have their own fund raising efforts.

Ms. Petelle stressed her concern that the Board just closed a high school and the opening of a charter school will result in the closing of another middle school or 49 employees over the next five years. She would like some type of financial guarantee that this school will succeed.

Mrs. Schau reported that the District will still be able to claim students on GSA, aid will still follow the students and then go to the charter school. She noted the cost for each of the next five years:

- Year 1 – neutral
- Year 2 - \$1.5 million
- Year 3 – \$404,338
- Year 4 - \$254,585
- Year 5 - \$373,557

Dr. Durlfing asked for opinion on if the charter did not perform. Attorney Walvoord reported that we would not get any money back. He stated that there would be provisions for minimal contract violations to be resolved and if there were major problems the contract could be revoked after the five year term. Each charter must be renewed after five years. He noted that there will be provisions in the contract and it will come back at the next meeting.

Dr. Durlfing noted that we are getting ready to embark on a facility study, the district will have to close more school even without the new charter. The charter will be considered in the facility study.

Mr. Stowell noted that 85% of the District cost goes to salaries – in the charter that amount is 60%. The charter would also have a longer day and longer year. He also appreciated the service component that would be in the charter to enhance learning. He proposed that the high school portion of the academy be located at Peoria High School and be a part of their campus. He would like to see home ec reinstated and vibrant programs offered. He noted that the Board will be telling the new Superintendent that an alternative school is one of their top four goals.

Dr. Gorenz noted that these are difficult times and they will be difficult for many years to come. He noted that decisions are difficult for an organization – it is difficult to cut costs and improve quality – expenses have to be re-directed. He noted that the achievement gap is a problem in the district and it will not get any better if we keep doing the same things over and over.

Ms. Petelle stated that she cannot support this program tonight, we have other priorities. She feels it is a great program, but not appropriate at this time.

Mrs. Ross emphasized that the students would still be District 150 students. She feels the community presents a negative mindset about our students and we need to change that.

With no further discussion, President Wolfmeyer called for the vote.

On roll call, 7 ayes. Motion carried.

FIRST READING OF BOARD POLICY CHANGES – Moved by Gorenz, seconded by Stowell that this be the first reading of changes to the following policies as recommended by administration.

4:110 - Transportation

5:330 – Sick Days, Vacation, Holidays, and Leaves

On roll call, 7 ayes. Motion carried.

FINAL READING OF BOARD POLICIES –

Policy 4:55 - Operational Services - Use of Credit and Procurement Cards

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt and payment of purchases and travel expenses incurred on the District's behalf. Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests.

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions:

1. Credit and/or procurement cards may only be used to pay certain job-related expenses or to make purchases on behalf of the Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.
3. Each cardholder, other than the Superintendent, may charge no more than \$500 in a single purchase and no more than \$1000 within a given month without prior authorization from the Superintendent.
4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the internet. Permission shall be withheld when the use violated any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
6. All cardholders must sign a statement affirming that they are familiar with this policy.
7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
8. Cardholders must submit the original, itemized receipt to document all purchases.
9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirement in 105ILCS 5/10-20.21, or any Board policy.
10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

LEGAL REF.: 105 ILCS 5/10-20.21
23 Ill.Admin.Code 100.70(d)

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits), 4:90 (Activity Funds)

ADOPTED: January 11, 2010

Administrative Procedure 4:55 - Operational Services

Administrative Procedure – Controls for the Use of District Credit and Procurement Cards

This procedure implements, and is subject to, Board policy 4:55, Use of Credit and Procurement Cards. The business office shall oversee the following controls:

Issue District credit and/or procurement cards to only authorized individuals.

1. Require prior authorization before issuing a card to any individual.
2. Have cardholders sign 4:55E, Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards.
3. Instruct Cardholders:
 - a. In the proper use of cards, and;
 - b. How to document purchases, including the need to: (a) present an itemized receipt in addition to a credit or procurement card receipt for each item, (b) indicate the date, purpose and nature of the charge on the receipt, and (c) identify the names of individuals for whom expenditures were incurred on the receipt.

Monitor that credit and/or procurement cards are being used for appropriate purchases.

1. Prohibit the use of District credit or procurement cards for personal expenses.
2. Do not use cards that allow cash advances or cash back from purchases.
3. Establish reasonable credit limits for each purchase, transaction, and/or balance total on each card. Reduce the limits on existing cards if necessary. Require prior authorization for purchases above these limits.
4. When a card is used for "emergency purposes," require that the user clearly document the emergency situation that justified the need.
5. Block certain types of vendors or purchases using Merchant Category Codes – these categorize business by the products or services they provide. Request that the card issuer prohibit charges from dry cleaners, health or beauty spas, liquor stores, race tracks, casinos, churches, physicians, and other merchant categories the District will never use.
6. Perform scheduled random analyses of individual cardholders. This includes examining the continued need for the card and the nature of purchases being made.
7. Perform scheduled and random analyses to determine whether Board policy is being followed.

Safeguard District credit and procurement cards.

1. Keep all cards in a secure location.
2. Issue cards only for the time period that they are needed.
3. Issue cards in the names of specific individuals to help maintain accountability.
4. Prohibit a card's use by anyone other than the individual to whom a card is issued.
5. Develop and follow procedures to cancel cards when lost or stolen and when individuals leave employment

6. Cancel existing cards that are not needed or accounted for.
7. Review and update master credit card lists annually.

Monitor credit and/or procurement card statements.

1. Review statement and watch for suspicious activity, such as, unusual destinations or items, purchases from a vendor whose reputation has not been verified, or purchases that would have been less expensive if another available payment method had been used.
2. Have billing statements broken down by individual user.
3. Have a reconciliation process and timetable. This includes:
 - a. Reconciling credit card statements to itemized receipts and invoices;
 - b. Examining the documentation supporting purchases to ensure charges are authorized and reasonable;
 - c. Delegating approval, verification, and payment of bills to different individuals; and
 - d. Requiring someone other than the cardholder or an individual supervised by the cardholder to review and approve transactions
4. In exceptional circumstances when the Superintendent approved a charge that would otherwise be disallowed, maintain a record documenting the Superintendent's approval as well as all other pertinent information about the charge.
5. Review all uses of a card via telephone, fax and the internet to be sure they were approved by the Superintendent or designee.
6. Establish a way of recouping inappropriate charges.
7. Do not use automatic payment deductions to pay credit or procurement card bills.
8. Pay bills on time to avoid paying fees and late charges.
9. Appropriately follow up on any discrepancies.
10. Verify that the items purchased were actually received.
11. Account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and verify that it was used for the District's benefit.

The following District employees may be issued District credit and/or procurement cards. Other District employees may use a District credit and/or procurement card after receiving specific authorization from the Superintendent.

Employment Position	Authorized Use and Other Limitations
Superintendent	Actual and necessary expenses incurred in the performance of the Superintendent's duties.
Assistant Superintendents	Actual and necessary expenses incurred in the performance of the job duties.
Building Principals	Expenses related to professional development Purchases of materials and supplies for his or her building that must be made quickly and/or are too small to process through the regular procedure. Expenses from student activity funds for educational, recreational, or cultural purposes. Expenses related to professional development.

ADOPTED: January 11, 2010

Policy 4:55 Exhibit - Operational Services

Exhibit – Cardholder;s Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards

Cardholder's name

Cardholder's address

Position

Name of individual who authorized issuance of card

I affirm that I am familiar with the Board's policy on using credit and procurement cards, that I understand my responsibilities regarding use of such cards, and that I agree to adhere to all requirements regarding such cards.

Cardholder's signature

Date

I provided a copy of this statement along with a copy of the Board policy 4:55, *Use of Credit and Procurement Cards*, to the cardholder who signed this statement.

Office personnel

Date

Policy 4:140 - Operational Services

Waiver of Student Fees

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student is denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and charges, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule and that provisions for assisting parents/guardians complete the application are available.

Eligibility Criteria

A student shall be eligible for a fee waiver when:

1. The student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act, 42 U.S.C. 1758, 7 C.F.R. part 245 et seq or
2. The student or student's family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

Verification

The Superintendent or designee must follow the verification requirements of 7 C.F.R. 245.6a when using the free lunch or breakfast eligibility guidelines pursuant to the National School Lunch Act as the basis for waiver of the students' fee(s).

When using a District established or other independent verification process, the Superintendent or designee may not require verification more often than every 60 calendar days. The Superintendent or designee shall not use any information from any independent verification process to determine free lunch or breakfast eligibility pursuant to The National School Lunch Act.

Determination and Appeal

The Superintendent or designee will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied. The denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the Board of Education. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Superintendent or designee.

LEGAL REF.: 105 ILCS 5/10-20.13 and 5/10-22.25.
23 Ill. Admin. Code §1.245 [unenforceable].

CROSS REF: 4:130 (Free and Reduced-Price Food Services)

ADOPTED: July 18, 2005

REVISED: January 11, 2010

Policy 4:140 Exhibit for Waiver of Textbook Fee

PEORIA PUBLIC SCHOOLS DISTRICT 150

2009-2010 TEXTBOOK FEE WAIVER

USE THIS FORM **ONLY IF YOU HAVE BEEN DENIED FOR FREE OR REDUCED MEALS** AFTER SUBMITTING AN APPLICATION FOR FREE AND REDUCED-PRICE MEALS TO THE ENTERPRISE SERVICES DEPARTMENT OF PEORIA

PUBLIC SCHOOLS. If you did not receive a letter of approval or denial within 10 days, please call Enterprise Services at 282-3330 to check on your status.

Student Name(s)	School Attended	Grade

In support of this fee waiver request, one of the following statements is true and accurate

(DOCUMENTATION REQUIRED)

_____ Unusual loss due to fire, flood or storm damage

_____ Unusually high medical expenses

I, the undersigned parent/guardian of the above-named student(s), hereby request that the School Board of District 150 waive the textbook rental fee pursuant to Illinois Revised Statutes, ch. 122, para. 10-20.13.

I have reviewed the District's policy and am specifically aware that supplying false information to obtain a fee waiver is a Class 4 felony (Illinois Revised Statutes, ch. 38, para. 17-6). I attest that the statements made herein are true and correct.

Parent/Guardian Signature _____ Date _____

PRINT Name _____ Phone _____

Address _____

APPROVED FREE _____ by _____ Date _____

DENIED _____ Reason: _____

Policy 5:240 - Professional Personnel

Suspension

Suspension Without Pay

The Board of Education may suspend without pay (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for up to 30 employment days for misconduct that is detrimental to the School District.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor
- Violation of Board policy or Administrative Procedure
- Conduct that disrupts or may disrupt the educational program or process
- Conduct that violates any State or federal law that relates to the employee's duties
- Other sufficient causes

At the request of the professional employee within 5 calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the alleged charges and the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence.

Suspension With Pay

The Board of Education or Superintendent or designee may suspend a professional employee with pay (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the professional employee to present the allegations and give the professional employee an opportunity to refute the charges. The professional employee will be told the dates and times the suspension will begin and end. No suspension with pay shall exceed 10 school or working days in length.

ADMINISTRATIVE LEAVE

Administrative Leave with Pay

The Superintendent, or designee, may place any employee on administrative leave with pay during any investigation for allegations of disobedience or misconduct when the employee's continued presence in his or her position would not be in the District's best interest, including or during the pendency of any criminal or administrative charges. Administrative leave is not a disciplinary measure. Administrative leave exceeding ten (10) school or working days shall have the consensus of the Board of Education.

LEGAL REF.: 105 ILCS 5/24-12.

Cleveland Board of Education v. Loudermill, 105 S.Ct. 1487 (1985).

Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).

Massie v. East St. Louis School District No.189, 561 N.E.2d 246 (Ill.App.5, 1990).

CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

ADOPTED: July 18, 2005

REVISED: January 11, 2010

Policy 7:65 - Students

School (NCLB) Choice and Supplemental Educational Services (SES)

This Policy shall apply only to those students enrolled in a school identified by the Board of Education for school improvement, corrective action, or restructuring according to the No Child Left Behind Act. Students enrolled in those schools may transfer to another public school within the District that has not been so identified. If there are no District schools available into which a student may transfer, the Superintendent or designee shall, to the extent practical, establish a cooperative agreement with other School Districts in the area.

If capacity at a receiving school becomes an issue, the District will explore a range of possible options under the law, including giving priority to the lowest achieving students from low income families, creating satellite divisions of receiving schools in neighborhood buildings, redrawing attendance zones, if necessary, or other options to ensure the ability to transfer is provided.

A student may not transfer to a school where academic criteria exists for enrollment and the student does not meet that criteria or where a transfer would prevent the School District from meeting its obligations under a State or Federal law, Court Order, or consent decree applicable to the School District.

A student who transfers to another school under this policy may remain at that school until the student completes the highest grade at that school.

Transportation to a Choice School:

The District shall provide transportation only until the end of the school year in which the home (or transferring) school ceases to be identified for school improvement or subject to corrective action or restructuring. Transportation will not be provided to those students choosing to remain at a school to which they transferred under this policy when their home school ceases to be identified for school improvement.

School Improvement Plan:

If any District school is identified for improvement, the Superintendent or designee shall identify, develop, or revise a School Plan for improvement in accordance with Federal law. This School Plan shall be presented to the Board of Education for approval. Students from low income families shall be provided supplemental educational services as provided by Federal law, if they attend any District school that:

1. Failed to make adequate yearly progress for three consecutive years,
2. Is subject to corrective action or restructuring.

The Superintendent shall prepare and institute appropriate procedures to implement this policy.

Legal References: 20USCA 6316(E)

ADOPTED: July 18, 2005

REVISED: January 11, 2010

On roll call, 7 ayes. Motion carried.

REPORTS AND SUGGESTIONS BY BOARD MEMBERS – Mr. Stowell would like to bring Edison to the table. He would like administration to present a model for students and families using the Edison framework.

Mrs. Butler would like an update on the Manual High School restructuring. Mr. Stowell would like the relative administrative cost for Manual High School and the other high schools.

Mrs. Ross stressed her hope that after the Board approves something even those not in favor of approval become supportive. She feels the Board needs to look critically at what they say they will do.

President Wolfmeyer asked that the external audit group be put out for RFP. Mr. Stowell asked that all professional contracts be reviewed.

ADJOURNMENT – Mrs. Wolfmeyer adjourned the regular meeting at 10:30 p.m.

Julia A. Cramer,
Board Secretary

ATTEST:

Debbie L. Wolfmeyer
Board President