

Regular Meeting  
Board of Education  
December 1, 2008

The Board convened in the Superintendent's Conference Room of the Administration Building at 4:35 p.m. President David Gorenz called the meeting to order. The following members answered the roll call: Butler, Gorenz, Parker, Ross, Spangler, Stowell and Wolfmeyer.

**EXECUTIVE SESSION** -- Moved by Stowell, seconded by Butler to adjourn into executive session to: approve minutes of the last meeting November 17, 2008 Section 2(c) (21); Student Discipline Section 2(c) (9); Appointment, employment, compensation, discipline, performance, Board dismissal of specific employees or legal counsel Section 2(c) (1); Collective negotiating matters Section 2(c) (2); Litigation against, affecting or on behalf of the School District Section 2(c) (11); Purchase or lease of real property, setting of price for sale or lease of property Section 2 (c) (5)&(6). Motion carried. No action was taken in executive session.

**ADJOURNMENT** – Dr. Gorenz adjourned the executive session at 5:30 p.m.

The Board convened in regular session at 6:30 p.m. in the Diagnostic Learning Center. The following members answered the roll call: Butler, Gorenz, Parker, Ross, Stowell and Wolfmeyer. Board member Spangler arrived at 6:32 p.m.

**ANNOUNCEMENTS** – Mr. Stowell announced that the Manual High School Key Club Blood Drive would be December 4<sup>th</sup> at the school.

**AWARDS AND RECOGNITION** – Mrs. Linda Sahn, President of the Peoria Public School District 150 Foundation, reported on the first year of the reorganized group. She noted that the group has written a comprehensive five-year plan and administered and monitored the funding of programs. As one of their projects the Foundation this year raised \$135,000 in private donations for 500 teachers in 12 schools to attend Pacific Institute. Mrs. Sahn introduced Mrs. Donna Haerr, Chairman of the Foundation. Mrs. Haerr stated that she is looking forward to the future and the important work of the Foundation in the expansion of its endowment program for the benefit of District 150 students.

**MINUTES** – Dr. Gorenz noted a correction to the November 17, 2008 minutes. The vote for the action item "Resolution: Property Tax Levy" should have been 6 ayes. 1 nay (Stowell). There were no other additions or corrections.

**PRESENTATION BY AUDIENCE ON ACTION ITEMS** – None

**PRESENTATION BY AUDIENCE** – Tammy Rayford Lobdell, 2012 N. Atlantic. Ms. Lobdell spoke regarding her concerns about her son and his education at the Manual High School 7<sup>th</sup> & 8<sup>th</sup> Grade Academy.

Mike Alonzo Albert Rayford, 2012 N. Atlantic (student in the 8<sup>th</sup> grade at the Manual High School Academy), spoke regarding the education he is receiving at the academy.

Jeff Adkins-Dutro, 2610 W. Barker, spoke to the discipline issues at Manual High School and how it is affecting the staff.

Terry Knapp, 922 W. Wilshire Dr., spoke to the issue of an alternative school setting. He noted the example of the classes offered at Pekin High School in an alternative setting.

Linda Sahn, introduced Dr. Andy Chiou, Foundation Vice Chairman, and thanked him for his contribution to the District.

**CONSENT AGENDA** –

ADOPTION OF CONSENT CALENDAR – Mrs. Ross asked that travel requests be pulled for a separate vote. Moved by Parker, seconded by Stowell adoption of the consent calendar.

On roll call, 7 ayes. Motion carried.

GIFTS TO SCHOOL DISTRICT – Moved by Parker, seconded by Stowell, that the following donations be accepted and letters of appreciation sent to the donors.

Cases of treat bags, pencils, rings, cups, plates, napkins, bubbles, plastic pumpkins, and miscellaneous items, valued by the donor at \$150.00 donated to Hines Primary School by Kroger on Wisconsin

14 Apple laptops, 12 iBooks and 2 PowerBooks, valued by the donor at \$3,000.00 donated by Bradley University to Richwoods High School

Lighted Sign for school grounds, valued by the donor at \$3,150.00, donated by RAE PTO to Rolling Acres Edison Jr. Academy

20 jersey shirts for the fifth grade basketball team, valued by the donor at \$170.00, donated by Seay's Kemper Express to Thomas Jefferson Primary School

\$4,400.00 for Accelerated Reading, attendance incentives, yearbooks, PBIS and the eighth grade trip, donated by Ameren CILCO to Trewyn Middle School

Breakfast Assembly for Honor Roll students, valued by the donor at \$250.00, donated by First Federated Church and South-West Kiwanis to Trewyn Middle School

Ipods and accessories for Open Court Workstations and electronic homework, valued by the donor at \$992.32, donated by Bill & Kathryn Connor to Tyng Primary School

School supplies, valued by the donor at \$400.00 collected by Comcast Spotlight and Metro Centre and donated to Peoria Public Schools

School supplies, valued by the donor at \$150.00, donated by Morton Community Bank, Peoria Metro Branch, to Peoria Public Schools

On roll call, 7 ayes. Motion carried.

PAYMENT OF BILLS -- Moved by Parker, seconded by Stowell approval of the payment of the following bills.

FUND	DESCRIPTION	BAL.SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	\$19,872.83		\$553,178.16	\$573,050.99
20	OPERATIONS, BLDG & MAINT			\$137,769.45	\$137,769.45
40	TRANSPORTATION			\$9,840.66	\$9,840.66
60	CAPITAL IMPROVEMENT			\$597,945.86	\$597,945.86
90	CAPITAL IMPROVEMENTS			\$55,438.56	\$55,438.56
95	MID CENTRAL ASSOCIATION			\$429.49	\$429.49
99	PPS ADMIN OUTREACH PROG			\$1,412.77	\$1,412.77
				<u>\$1,356,014.95</u>	<u>\$1,375,887.78</u>

On roll call, 7 ayes. Motion carried.

REQUEST TO PURCHASE - Moved by Parker, seconded by Stowell approval of the following Request to Purchase.

Request to purchase a 1987 Case W14B Wheel loader to replace a 1973 Case W14 Wheel loader

Purpose: For Peoria Stadium - snow removal and grounds work  
 Purchasing from: Birkeys Construction , 102 E. Walnut Street, Hudson Illinois  
 Cost: \$20,000.00 minus \$5,000.00 trade-in. Final cost \$15,000.00

On roll call, 7 ayes. Motion carried.

HUMAN RESOURCE REPORT -- Moved by Parker, seconded by Stowell approval of the following human resource report as presented by the administration.

#### Certified Personnel

##### Appointments

##### Teachers – Full Time

Dean, Andrea 01-05-2009

Hutson, Linsey 01-05-2009

##### Teachers – Part Time

Douglas, Amy 11-24-2008

##### Tutors - Hourly

Edmonds, Francis 12-02-2008

Gordon, Marcella 11-03-2008

Ziegler, Nancy 12-01-2008

##### Coaches – Part Time

McClister, Michael 12-02-2008

#### Non-Certified Personnel

##### Appointments

##### Clerical – Full Time

Adkins, Rachel 11-25-2008

##### Home School Facilitators – Full Time

Hinkle, John 01-05-2008

##### Paraprofessionals – Full Time

Pickens, Cardell 11-14-2008

##### Student Workers – Part Time

Smith, Dorian 11-17-2008

##### Transportation – Part Time

King, Rickiya 12-02-2008

##### Tutor – Part Time

Johnson, Beth 11-12-2008

McDowell, Berta 11-03-2008

##### Terminations

##### Student Workers – Part Time

Allen, Dalisa 11-24-2008

Anderson, Breanna 11-24-2008

Brooks, Erica 11-24-2008

Burrows, Valerie 11-24-2008

Bush, Daniel 11-24-2008

McCullum, Davonta 11-05-2008

#### Substitutes

##### Certified

##### Appointments

##### Substitute Teachers

Dowdall, David 11-14-2008

Schoch, Stephen 11-24-2008

Seiberling, Ellen	11-19-2008
Wagner, Beth	11-18-2008

ResignationsSubstitute Teachers

Crusen, Joseph	11-14-2008
Felder, Aaron	11-19-2008
Greenacre, John	11-19-2008
Hunter, Sharon	11-19-2008
Lucas, John	11-18-2008
Lyle-Obiozor, Karen	11-18-2008
Mahieu, Olivia	11-18-2008
Marquis, Teresa	11-18-2008
Marshall, Quintin	11-18-2008
Maycomber, Wayne	11-18-2008
McCoy, Cara	11-18-2008
McDaniel, Beth	11-17-2008
McDaniels, Jay	11-18-2008
Mead, Timothy	11-19-2008
Miller, Carl	11-18-2008
Miller, Jamie	11-18-2008
Miller, Suzette	11-18-2008
Morris, Anamarie	11-18-2008
Morris-Young, Tammy	11-19-2008
Nellum, Craig	11-21-2008
Nelson, Amanda	11-18-2008
Nowicki, Jennifer	11-18-2008
O'Brien, Donna	11-21-2008
O'Shea, Matthew	11-21-2008
Qualls-Giger, Christina	11-21-2008
Pyle, Scott	11-21-2008
Riboli, Robert	11-21-2008
Richmond, Gary	11-21-2008
Roberts, Karen	11-21-2008
Robinson, Angela	11-21-2008
Robinson, Sara	11-21-2008
Ross, Jamiya	11-19-2008
Ross, Kaliph	11-19-2008
Ruff, Barbara	11-21-2008
Ruttinger, Rebecca	11-19-2008
Sendelbac, Julie	11-21-2008
Shull, Jeri	11-19-2008
Siefken, Douglas	11-21-2008
Silver, Sara	11-21-2008
Smith, Adam	11-21-2008
Snyder, Donna	11-21-2008
Stickelmaier, Daniel	11-21-2008
Stombaugh, Cade	11-21-2008
Thomas, Kurt	11-21-2008
Turner, Heidi	11-21-2008
Turner, Philip	11-12-2008
Tyler, Holly	11-21-2008
Waibel, Matt	11-21-2008

Watson, Dustin	11-21-2008
Welch, Jonathan	11-21-2008
Williams, Dedra	11-21-2008
Wright, Lindsay	11-21-2008
Yager, Bonnie	11-21-2008
Ziegler, Erin	11-21-2008
<u>Non-Certified Substitute</u>	
<u>Appointments</u>	
<u>Cafeteria</u>	
Drain, Melissa	11-17-2008
Hightower, Anita	11-24-2008
Watkins, Linda	11-17-2008
<u>Clerical</u>	
Bastian, Nancy	11-19-2008
Crusen, Joseph	11-14-2008
<u>Paraprofessional</u>	
Bartholomew, Debra	11-18-2008
Crusen, Joseph	11-14-2008
<u>Special Ed Attendants/Behavioral Assistants</u>	
Carpenter, Earnestine	11-14-2008
Crusen, Joseph	11-14-2008
Nellum, Carla Ann	11-20-2008
White, Ebony	11-21-2008
<u>Resignations</u>	
<u>Cafeteria</u>	
Gibson, Martha	11-17-2008
<u>Clerical</u>	
Welch-Farrell, Jennifer	11-20-2008
<u>Child Care Giver Provider</u>	
Evans, Tonja	09-12-2008
<u>Paraprofessionals</u>	
Bonds, Holly	11-19-2008
Ruff, Barbara	11-21-2008
Sendelbac, Julie	11-21-2008
<u>Special Ed Attendants/Behavioral Assistants</u>	
Evans, Tonja	09-12-2008
<u>Terminations</u>	
<u>Special Ed Attendants/Behavioral Assistants</u>	
Thomas, Alisa	11-20-2008

On roll call, 7 ayes. Motion carried.

TRAVEL REQUESTS - Moved by Wolfmeyer, seconded by Parker approval of the travel requests as presented by the administration. (Copy is on file in the board secretary's office.)

Board member Ross stated her concern with the Travel Request from the Medicaid Department. Dr. Hannah explained the need for the travel. Discussion followed. Dr. Hannah will have Mr. Pullen update the Board on the Medicaid Administrative Claiming and Fee for Service issues.

On roll call, 6 ayes. Spangler, Stowell, Wolfmeyer, Butler, Parker, Gorenz  
1 nay. Ross. Motion carried.

DECLARE SURPLUS PROPERTY & AUTHORIZE DISPOSITION – Moved by Parker and seconded by Stowell that the Board of Education approves the declaration of surplus property and authorize its disposition through auction or other means.

Board members discussed the options with surplus property. The Policy Committee will look into changing the policy to allow the donation or exchange of property.

On roll call, 7 ayes. Motion carried.

APPROVAL OF CAREER CLUSTERS FOR MANUAL HIGH SCHOOL STUDENTS – Moved by Parker, seconded by Stowell, that the Board of Education of Peoria Public Schools District 150 approved the recommended Career Clusters (2) and Pathways (5) at Manual High School for the 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students. The career clusters and pathways are scheduled to begin in the fall of 2009.

Board member Stowell asked if the addition of Career Clusters was included in the budget – yes - they have been included. Mr. Stowell also asked that any “wish list” items requested by the other high schools being restructured be presented to the Board of Education for consideration.

On roll call, 7 ayes. Motion carried.

#### DELIBERATION AGENDA - .

Review of Suspensions - Moved by Ross seconded by Wolfmeyer that the Review of Suspensions listed on Report No. 6 dated December 1, 2008 be approved as presented.

On roll call, 7 ayes. Motion carried.

Expulsions – Moved by Ross, seconded by Wolfmeyer that the Expulsions listed on the report dated December 1, 2008 be approved as presented.

On roll call, 6 ayes. Butler, Parker, Spangler, Stowell, Wolfmeyer, Gorenz  
1 nay. Ross. Motion carried.

**RECEIPT AND FILING OF THE AUDIT FOR FISCAL YEAR 2007-2008** – Moved by Spangler, seconded by Stowell, that after a report and explanation of the 2007-2008 Audit Report, the receipt of the Audit Report is noted and the same be filed.

Helen Barrick and Ron Hilton, from Clifton Gunderson, presented the Audit Report for the year ending June 30, 2008. Highlights were:

- Operating Funds had a surplus of \$300,000 compared to a \$3.8 million deficit in 2007 – this is the first since 1999 that the District ended the fiscal year with a surplus
- Operating Funds revenues increased to \$147.1 million and expenditures decreased to \$146.8 million
- Revenues sources were State 42%, Federal 14% and Local 44%
- Expenses were salaries 68.0%, benefits 13.5% purchased services 9.6%, supplies 4.6% capital outlay 1.4% and other 2.1%
- Salaries and benefits decreased \$1.6 million to 120.3 million
- The District financial condition has improved but is still very fragile, especially in the current economic situation
- ISBE profile designation was raised from 2.65 to 3.00
- Fund balances at yearend were \$12.2 million

Mrs. Barrick emphasized that with the change and uncertainty in economic conditions, the district will have to work to remain solvent in 2009. Mr. Hinton reported that budget reduction proposals for the current year will be presented at the December 9, 2008 Committee of the Whole meeting.

Dr. Gorenz noted that the District is also working to reduce the costs in Workmen's compensation claims. Mr. Cahill pointed out that the Safety Committee is working with the Coyle Insurance Agency and counsel to address the Workmen's compensation issues of outstanding claims and repeat claims. The District is working to demonstrate that we want people back to work – maybe not in their original position, but in some position that allows them to work until they are able to return to their fulltime position.

Dr. Gorenz commended Mr. Cahill and administration for their work in bringing about the first balanced budget since 1999.

On roll call, 7 ayes. Motion carried.

**CHANGE TO BOARD POLICY 4:60. OPERATIONAL SERVICES – PURCHASES** – Moved by Spangler, seconded by Butler, that the first reading be waived and that this be the final reading of changes to Policy 4:60.

### ***Operational Services - Purchases***

Adoption of the annual budget authorizes the Comptroller-Treasurer or designee to purchase budgeted supplies, equipment, and services. Purchases of items not included in the budget require prior Board of Education approval, except in an emergency.

All purchases and contracts shall be entered into in accordance with State law and Federal law and statutes including the Stevens Amendment. All contracts for supplies, materials, or work involving an expenditure in excess of \$25,000 shall be made in accordance with the State law bidding procedure, unless specifically exempted. Sealed, competitive bidding, with certain statutory exceptions, is required. The Superintendent or designee shall prepare the necessary legal notices. The contract will be awarded to the lowest responsible bidder, considering conformity with specifications, delivery terms, quality, and serviceability. The Superintendent or designee shall report the results of the bidding to the Board of Education, together with a recommendation and supporting rationale. Contracts will be awarded by the Board of Education at an official meeting. Bid deposits of 10 percent of the bid amount, assuring good faith in bidding, and performance bonds to the extent of 100 percent of the contract amount, may be required.

Except in cases of urgent necessity, all purchases of \$25,000 or less but more than \$5,000 shall be made by securing sealed bids, written or oral quotations from at least three available competitors. In cases where this is not feasible, a written record shall be filed stating the reason for securing fewer than three bids or quotations. Bids and quotations secured in this manner shall be tabulated and submitted to the Board of Education for approval with recommendations from the administration.

At each Board of Education meeting, a report shall be submitted to the Board for its information, listing all purchase orders issued in excess of \$2,500 for which bids or quotations were not obtained and the reason therefore.

Contracts for repair, maintenance, remodeling, renovation or construction or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type or extend of an existing facility do not need to be submitted.

Illinois Human Rights Act - Every contract to which the school district is a party shall be conditioned upon the requirements that the supplier of the materials or services of the contractor and his subcontractors, and all labor organizations furnishing skilled, unskilled, and craft union skilled labor, or who may perform any such labor or services, as the case may be, shall not commit any civil rights violation as defined by the Human Rights Act of the State of Illinois (Ch. 68, 1-101) and Title VII of the 1964 Civil Rights Act (42 U.S.C. 2000e), and shall comply with the Equal Employment Opportunity Clause promulgated by the Illinois Department of Human Rights. If federal funds are used for the purchase of any services or materials, then the contractor is also required to comply with Section 504 of the Rehabilitation Act. (29 U.S.C. §794), The Equal Pay Act (29 U.S.C. §206) and 18 U.S.C. §874.

The Superintendent shall develop procedures which will allow the purchase of good quality products and services at the lowest cost, with consideration for service, quality, equal opportunity and delivery promptness, and in compliance with State law.

LEGAL REF.: 105 ILCS 5/10-20.21.  
ADOPTED: July 18, 2005  
REVISED: March 4, 2008 November 3, 2008 December 1, 2008

On roll call, 7 ayes. Motion carried.

#### INFORMATION ITEMS – REPORTS FROM SUPERINTENDENT AND STAFF –

1. GOAL 1 – STUDENT ACHIEVEMENT
2. Goal 2 – FISCAL RESPONSIBILITY – **FORECAST 2014 Revenue – Expenditure Projection** - Controller/Treasurer Cahill presented to the Board of Education the projected revenues and expenses for the next five years. Highlights follow:
  - Projected Result of Operations:
    1. 2009 -\$2.8 million
    2. 2110 -\$7.3 million
    3. 2011 - \$6.8million
    4. 2012 -\$7.1 million
    5. 2013 -\$8.0 million
    6. 2014 -\$7.8 million
  - Salaries and benefits will continue to stay at approximately 82% of revenue – peers are at 71%
  - Special education personnel reimbursements will come in at 96%.
  - Corporate tax rate and the EAV are expected to drop – CPPRT 9% for 3 years (from \$14 million to \$10 million) EAV will only be a 2.8% increase, not the anticipated 3.3%
  - Expenses will remain flat
  - Enrollment is projected through 2014 to show a decrease from 2006 of 469 students
  - If the State Foundation level increase for the projected years is less than \$154 it will result in a negative benefit. A \$250 increase in the level is needed to stay stable. Our District is more dependent on State Aid than neighboring districts like Morton or Dunlap or Washington.

Dr. Gorenz summarized that with the decrease in revenues there will need to be budget cuts for this school year and future years. A discussion on those items will be held at the December 9, 2008 Committee of the Whole meeting. Mr. Hinton emphasized that the District is being very pro-active in the attempt to keep the budget balanced.

Mr. Cahill summarized that there will be no easy options for cutting this year's budget and he will present proposals to maintain a balanced budget.

PURCHASE ORDERS OVER \$2,500 – Mr. Cahill presented this report for the Board's review. Questions were asked and answered regarding the report.

3. GOAL 3 – QUALITY STAFF
4. GOAL 4 – SAFE, CARING ENVIRONMENTS
5. GOAL 5 – CULTURE OF CUSTOMER SERVICE  
Report of Requests under the Freedom of Information Act and Status of Such Requests



Date	Requestor	Disposition
11-03-08	Dave Haney	filled
11-10-08	Jeff Adkins-Dutro	filled
11-13-08	Jeff Adkins-Dutro	pending

**REPORTS AND SUGGESTIONS BY BOARD MEMBERS** – Mr. Stowell asked that administration look at the Peoria Journal Star report on salaries to determine if extra costs were included. He also asked for a listing of those districts having a 6 ½ hr or more work day for teachers. He also asked for a comparison on how we relate in salary to other districts our size.

ADJOURNMENT – Dr. Gorenz adjourned the regular meeting at 8:40 p.m.

Julia A. Cramer,  
Board Secretary

ATTEST:

David L. Gorenz  
Board President

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