

Regular Meeting
Board of Education
June 15, 2009

The Board convened in the Superintendent's Conference Room of the Administration Building at 4:38 p.m. President David Gorenz called the meeting to order. The following members answered the roll call: Butler, Gorenz, Parker, Ross, Stowell and Wolfmeyer. Board member Spangler was absent.

EXECUTIVE SESSION -- Moved by Stowell seconded by Butler to adjourn into executive session to: approve minutes of the last meetings June 1,2,5 & 6, 2009 Section 2(c) (21); Student Discipline Section 2(c) (9); Appointment, employment, compensation, discipline, performance, Board dismissal of specific employees or legal counsel Section 2(c) (1); Collective negotiating matters Section 2(c) (2); Litigation against, affecting or on behalf of the School District Section 2(c) (11); Purchase or lease of real property, setting of price for sale or lease of property Section 2 (c) (5)&(6). Motion carried. No action was taken in executive session.

ADJOURNMENT – Dr. Gorenz adjourned the executive session at 5:50 p.m. p.m.

The Board convened in regular session at 6:30 p.m. in the Diagnostic Learning Center. The following members answered the roll call: Butler, Gorenz, Parker, Ross, Stowell and Wolfmeyer. Board member Spangler was absent.

MINUTES – There were no additions or corrections to the minutes of the regular meeting of June 1, 2009 and special meetings of June 2, 5, & 6, 2009.

ANNOUNCEMENTS - Dr. Gorenz announced that the Board would return to executive session following open session.

Board member Butler announced that that District would offer breakfast and lunch to students 18 and under during summer school at the following schools. Breakfast hours are 7:30 a.m. – 8:30 a.m.; lunch will be served 11:30 a.m. to 12:25 p.m.

- Hines Primary School, 4603 N. Knoxville Ave.
- Whittier Primary School, 1619 W. Fredonia Ave.
- Woodrow Wilson Primary School, 1907 W. Forrest Hill Ave.
- Roosevelt Magnet School, 1704 W. Aiken Ave.
- Von Steuben Middle School, 801 E. Forrest Hill Ave.
- Trewyn Middle School, 1419 S. Folkers Ave.

Board member Stowell congratulated Coach Mankle and the "super seniors" softball players. He also congratulated Trey Douglas from Woodruff High School on his tour of China.

Board member Ross encouraged all to attend the June 19 and 20 Paternal Empowerment Summit sponsored by Lifeline Advocacy Center. Dr. Jawanza Kunjufu will speak on the state of black families in Peoria.

Superintendent Hinton congratulated Mrs. Cheryl Sanfilip on her retirement and thanked her for her many years of services to Peoria Public Schools. He also thanked Dr. Butts and Dr. Durflinger for their help during this difficult time as interim controller and treasurer.

Dr. Gorenz also thanked Drs. Butts and Durflinger for coming in at a difficult time, with the state behind in payments, to make sure that the District remained financially stable and had a plan for the future. Dr. Butts stated that he has enjoyed his experience in District 150 and that he has encountered so many wonderful people who are working hard under difficult conditions for the students of District 150. He emphasized that the financial crisis was a challenge for all and that the conditions will continue to be challenging.

AWARDS AND RECOGNITION – Ms. Krista McCavitt, Workforce Development, recognized the winners of their Youth Video Contest. Winner was Richwoods High School student Maddie Canty and 2nd place was Sarah Farrell from Washington Gifted School.

Jennifer Marcello, Special Olympics representative for the Young Athletes Program recognized the Special Olympics program at Valeska Hinton Early Childhood Center where 187 students participated in the program. She presented a plaque to Valeska Hinton Early Childhood Center for the contribution.

MOTION TO SUSPEND BOARD POLICY - Moved by Gorenz, seconded by Stowell that Board Policy be suspended for this meeting and the Presentation by Audience on Action Items and Presentation by Audience be merged into one speaking time.

On roll call, 6 ayes. Motion carried.

PRESENTATION BY AUDIENCE – Terry Knapp, 922 W. Wilshire Dr. stated his concern with action item #11 Request to PBC and reminded everyone that taxes have been raised and money has been sent to the Edison program. He asked that the district not build any more new facilities

Hedy Elliott Gardner, 3811 W. Pagewood, urged the Board of Education to bring back eighth grade graduation ceremonies. Ms. Gardner stated her concern with Human Resources Director Tom Broderick. She asked that the Human Resource Director have an educational background.

Sarah Gilmore, 1829 W. Austin, stated her concern with the principal at Franklin Edison Primary School and the mentoring program the district offers.

Anne Carrigan, 2008 W. Riviera Dr., stated that she feels teachers have wonderful ideas but no one listens to them.

Sharon Crews, 2215 W. Callendar, shared an article on Paul Vallas.

Andy Gilmore, 1829 W. Austin, spoke in support of his wife. He also stated that decisions need to involve the community and teachers.

Savino Sierra, 1708 S. Stanley, stated that “you people” are not doing a very good job and should step down. He reported that the Board of Education is raising taxes and not getting any results. He feels administration should talk with teachers because they are the ones that make the district successful.

Dr. Gorenz commented that the change to board policy did not limit the number of people who could speak, or the length of time for one topic. The change limited people to speaking only once. He also addressed the statement that the District was “hurt” by the Mayor’s comments noting that the District and the City have been collaborating on projects – with the impact zones around the new Glen Oak School being an example.

Superintendent Hinton reported that he has been in contact with the attorneys for the Spanish teachers and understands that they have everything they need. He also noted that the evaluation of the Primary Early Release Days will be completed soon. Mr. Hinton stressed that many staff ideas for budget reductions have been implemented.

CONSENT AGENDA –

ADOPTION OF CONSENT CALENDAR -- Moved by Stowell, seconded by Parker adoption of the consent calendar with the exception of the Human Resources Report.

On roll call, 6 ayes. Motion carried.

GIFTS TO SCHOOL DISTRICT – Moved by Stowell, seconded by Parker, that the following donations be accepted and letters of appreciation sent to the donors.

Handmade money saving pockets to help children learn to save money, donated by Katerine Kwon to Harrison Primary School

Collection of original paintings for the library, study of the arts, valued by the donor at \$6,000.00 donated by Commission of Professionalism of the Illinois supreme Court

\$200.00 for school needs donated by Robert and Anna Garrett to Irving Primary School

Food and labor for the Kellar Family Picnic, valued by the donor at \$780.00, donated by Alexander's Steakhouse to Kellar Primary School

\$2,400.00 for material and labor to build new Richwoods High School baseball dugouts donated by the Richwoods Baseball Boosters

\$275.00 for the Reading Counts program donated by First English Lutheran Church to Von Steuben Middle School

Black light with bulbs, valued by the donor at \$33.38, donated by Joy Romane to Washington Gifted School

The PPS Early Childhood received the following donations for their Parent Advisory Board's Community Luncheon:

- \$30 gift card from Kroger on Sterling
- \$30 gift card from Kroger on Wisconsin
- 2 large cookie trays from Haddads Market
- 5 gondolas from Avanti's
- 5 bottles of soda from Schnuck's

\$25.00 to Peoria Jazz AllStars from Mike and Val Renner

\$300.00 for music scholarships donated by Mary Jo Papich to Peoria Jazz AllStars

On roll call, 6 ayes. Motion carried.

PAYMENT OF BILLS -- Moved by Stowell, seconded by Parker approval of the payment of the following bills.

FUND	DESCRIPTION	BAL.SHEET	REV	EXPENSE	TOTAL
10	EDUCATIONAL FUND	\$14,474.68		\$347,742.46	\$362,217.14
20	OPERATIONS, BLDG & MAINT			\$56,283.51	\$56,283.51
40	TRANSPORTATION			\$8,818.72	\$8,818.72
60	CAPITAL IMPROVEMENT			\$86,507.60	\$86,507.60
90	CAPITAL IMPROVEMENTS			\$19,587.69	\$19,587.69
95	MID CENTRAL ASSOCIATION PPS ADMIN OUTREACH			\$43,098.46	\$43,098.46
99	PROG			\$687.14	\$687.14
				<u>\$562,725.58</u>	<u>\$577,200.26</u>

On roll call, 6 ayes. Motion carried.

HUMAN RESOURCE REPORT -- Moved by Wolfmeyer, seconded by Butler approval of the following human resource report as presented by the administration.

Certified Personnel

Appointments

Administrative – Acting Principal

Barnwell, David

06-10-09

Summer SchoolResignations

McCray, Elisabeth	06-01-09
Nave, Shelly	06-01-09

ResignationsPsychologist – Full Time

Bour, Jennifer	06-30-09
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Teachers – Full Time

Farrakhan, Janelle	06-30-09
Nelson, Christine	06-30-09

RetirementsTeachers – Full Time

Stromberger, Judith	06-30-09
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Non-Certified PersonnelAppointmentsClerical Pink Slip Recall – Full Time (10 month)

Colwell, Phyllis
Hitpas, Tami
Kaufmann, Amy
Todd, Gloria

Clerical Pink Slip Recall – Full Time (12 month)

Guse, Sarah
Kester, Tabitha
Mack, Tanya
Peterson, Teresa

Student Workers – Part Time

Hill, Francis	03-13-09
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Summer School Work PersonnelCafeteria

Bolden, Mary	Jackson, Mary
Chappell, Teresa	Jackson, Tamara
Clemons, Norma	Maroun, Renee
Cisneros, Cecilia	McMurray, Yvette
Crowe, Klara	Pettyjohn, Diana
Finney, Alice	Robinson, Linda
Frankes, Mathilda	Scales, Linda
Gibson, David	Terrell, Cynthia
Gilles, Bonnie	Tipsword, Kaylinda
Gilles, Christine	Watson, Veronica
Hamilton, Barbara	
Jackson, Emily	

Maintenance

Boyer, Rodney

Honorable Dismissal – Position EliminatedAssessment Tester

Scheirer, Antoinette	07-31-09
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ResignationsCafeteria – Part Time

Stambaugh, Linda	06-08-09
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Custodial – Full Time

Riddle, Jeffrey	06-12-09
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Para-professional – Part Time

Hasler, Cheryl	06-30-09
Kneer, Michele	06-06-09
<u>Transportation – Part Time</u>	
Jackson, Georgia	06-09-09
<u>Positions Ended</u>	
<u>Student Workers – Part Time (Temporary Positions)</u>	
Alexander, LaQuan	06-08-09
Binion, Josiah	06-08-09
Burnside, James	06-08-09
Campbell, Kaili	06-08-09
Casey, Taylor	06-08-09
Clemons, Anne	06-08-09
Dockery, Tywon	06-08-09
Gerdom, Rachel	06-08-09
Harper, Lindsay	06-08-09
Hasbrook, Meghann	06-08-09
Hockaday, William	06-08-09
Hodge, Megan	06-08-09
Johnson, Alexander	06-08-09
Lavallee, Julia RM	06-08-09
Lee, Anna	06-08-09
Lopez, Miriam	06-08-09
May, Angela	06-08-09
Mercer, William J.	06-08-09
Moss, Tierra R.	06-08-09
Perrin, Christopher	06-08-09
Risby, Devauntez	06-08-09
Ruff, Joseph	06-08-09
Seed, Jacob	06-08-09
Simmons, Kati	06-08-09
Skinner, Darius	06-08-09
Small, Kathy L.	06-08-09
Smith, Charles	06-08-09
Smith, Dorian	06-08-09
Stoval, Lauren	06-08-09
Taylor, September	06-08-09
Templeton, Emily	06-08-09
Walker, Jason	06-08-09
Walker, Samantha	06-08-09
Washer, Benjamin	06-08-09
Wikoff, Troy	06-08-09
Young, Chataugua	06-08-09
<u>Retirements</u>	
<u>Custodians</u>	
Hill, Larry	06-30-10
Jackson, Leroy	07-24-09

Substitutes

<u>Certified</u>	
<u>Resignations</u>	
<u>Teacher</u>	
Breymeier, Donna	05-29-09
Dobrik, Bryan	06-04-09

Rutledge, Ryan	06-05-09
Sangster, Candace	05-29-09

Non-Certified SubstituteResignations

Broadnax, Charity	06-04-09
White, Ebony	06-04-09
Wilson, Donald	06-05-09

On roll call, 5 ayes. Wolfmeyer, Butler, Parker, Ross, Gorenz
1 nay. Stowell. Motion carried.

TRAVEL REQUESTS - Moved by Stowell, seconded by Parker approval of the travel requests as presented by the administration. (Copy is on file in the board secretary's office.)

On roll call, 6 ayes. Motion carried

On roll call, 6 ayes. Motion carried

FY-10 I.D.E.A. PART B-FLOW THROUGH GRANT – Moved by Stowell, seconded by Parker that the administration be authorized to implement the FY-10 I.D.E.A. Part B-Flow Through Grant with a total budget not to exceed \$4,500,000 when approved by the Illinois State Board of Education.

On roll call, 6 ayes. Motion carried.

FY-10 I.D.E.A. Part B-Preschool Flow Through Grant - Moved by Stowell, seconded by Parker that the administration be authorized to implement the FY-10 I.D.E.A. Part B-Preschool Flow Through Grant with a total budget not to exceed \$200,000 when approved by the Illinois State Board of Education.

On roll call, 6 ayes. Motion carried

MEMORANDUM OF UNDERSTANDING WITH PCCEO FOR THE GROW YOUR OWN PROGRAM – Moved by Stowell, seconded by Parker that the Memorandum of Understanding with the Peoria Citizens Committee for Economic Opportunity, Inc. (PCCEO) for the Grow Your Own Program be approved.

Mr. Stowell would like a presentation at a Committee of the Whole meeting by the PCCEO on early childhood programming in Peoria.

On roll call, 6 ayes. Motion carried

DELIBERATION AGENDA - .

Review of Suspensions - Moved by Stowell seconded by Butler that the Review of Suspensions listed on Report No. 19 dated June 15, 2009 be approved as amended.

On roll call, 4 ayes. Butler, Stowell, Wolfmeyer, Gorenz
2 nays. Ross, Parker. Motion carried.

Expulsions – Moved by Stowell seconded by Butler that the Expulsions listed on the report dated June 15, 2009 be approved as presented.

On roll call, 4 ayes. Butler, Stowell, Wolfmeyer, Gorenz
2 nays. Ross, Parker. Motion carried.

FINAL READING OF BOARD POLICY – Moved by Butler, seconded by Stowell that this be the final reading for new Board Policies:

- 5:65 General Personnel, Peoria Public Schools District 150 Wireless/Cell Communication Policy
- 6:236 Instruction, Acceptable Use Policy for Members of the Community/Public
- 6:237 Instruction, Acceptable Use Policy for Students Using District Technology
- 6:238 Instruction, Acceptable Use Policy for Employees Using District Technology

Peoria Public Schools District 150 Wireless/Cell Communication Policy

Purpose - The purpose of this policy is in response to the use of wireless/cell devices owned or reimbursed by Peoria Public Schools District 150. Staff who are required to be accessible regardless of the time of day, day of the week, or geographical location are effected by this policy. Peoria Public Schools District 150 will provide a limited number of wireless devices for this purpose.

Usage - Usage of a District wireless/cell device is a privilege and is provided to improve operations, service, and enhance operating efficiencies. It is intended that these wireless devices are to be used expressly for performance of jobs only. Use of a District wireless device should not be a primary mode of communication, but should be used only when such usage is the most cost-effective way to conduct business.

The use of a district wireless/cell device is considered not to be private. Records of use of a District wireless/cell device as well as any emails or text messages, sent or received on the device are subject to Freedom of Information Act, Family Educational Rights and Privacy Act, Illinois School Records Act and requests for production of documents in civil litigation. Use will be monitored monthly by the administration.

Justification - Justification for a District wireless device is left to the determination of the Superintendent. No District employee may approve his/her own device and/or service plan. District cell phones will be assigned to staff provided at least one of the following criteria is met:

- The job responsibilities require considerable time outside of the office or work area and accessibility is important.
- The job responsibilities require a staff to be accessible outside of scheduled or normal working hours.

Guidelines - All District wireless devices are intended to be used for official District business.

- No District employee is authorized to acquire a District wireless device independently without the approval of the Director of Technology.
- All employees receiving a District wireless device are required to sign a "statement of receipt and responsibility".
- All District wireless device malfunctions are to be handled by the Technology Department.
- Internet usage is strictly prohibited unless approved by the administration
- Each phone will receive a limited number of minutes.
- Staff who abuse this policy will lose wireless privileges and be subject to disciplinary procedures.

Removal of Cell Phones - A District wireless/cell device is the property of the Peoria Public Schools District 150. It may be removed from an employee's possession at any time. Violation of these policies may result in the removal of the phone, repayment of any fess incurred for misuse, reimbursement of cost for time lost due to misuse, and/or suspension.

LEGAL REF.: 105 ILCS 5/10-22.32.

ADOPTED: June 15, 2009

Acceptable Use Policy for Members of the Community/Public

Purpose - The purpose of this policy is in response to community members and consultants who need access to the Internet as part of normal business activities within Peoria Public Schools District 150.

Access - Access to the District's electronic communications system, including the Internet, shall be made available to members of the public, in accordance with administrative regulations. Such use shall be permitted so long as the use:

1. Imposes no tangible cost on the District
2. Does not unduly burden the District's computer or network resources

Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to allow monitoring of their use and to comply with such regulations and guidelines. Noncompliance may result in suspension of access or termination of privileges and other disciplinary action consistent with District policies.

Disclaimer of Liability - The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the accuracy, age appropriateness, or usability of any information found on the Internet.

Search and Seizure - You should expect only limited privacy in the contents of your records of your on-line activity.

- Routine maintenance and monitoring of the Network may lead to discovery that you have violated this Policy or the law.
- Use of the network may be subject to Family Educational Rights and Privacy Act (FERPA), Freedom of Information Act (FOIA), Illinois Student Records Act (ISRA), and discovery in civil litigation. Records related to network usage may be produced for the public that requests documents pursuant to FOIA, opposing parties in litigation with a district, parents and students requesting information under ISRA, FOIA, and FERPA.
- An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law.
- If the law is violated by the use of District technology equipment or network, legal authorities may institute a search and seizure process.

Legal Ref: Family Educational Rights and Privacy Act
Illinois Freedom of Information Act. 5 ILCS 140/1 et seq.
Illinois Student Records Act. 105 ILCS 10/1 et seq.

ADOPTED: June 1, 2009

Acceptable Use Policy for Students Using District Technology

Educational Purpose - The Network has been established for a limited educational purpose. The term "educational purpose" includes classroom activities, career development, and limited high-quality personal research.

The Network has not been established as a public access service or a public forum. Peoria Public Schools District 150 has the right to place reasonable restrictions on the material you access or save to a file on the system. Students are also expected to follow the rules set forth in the district conduct policies and the law in their use of the Network.

Students may not use the District network for commercial purposes. This means they may not offer, provide, or purchase products or services through the District network.

Students may not use the District network for political lobbying. Use of the District network to communicate with elected representatives is for educational purposes only.

Student Internet Access - Primary school students will have access only under their teacher's direct supervision. All other student accessing the Internet will have adult supervision. All students will receive a District login ID. There is no reasonable expectation of privacy for student use of the District network.

All students and parents must sign the Acceptable Use Policy annually. Adult students sign annually. Parents can request to withdraw approval anytime through the building principal.

Unacceptable Uses -

Personal Safety

Students will not post personal contact information about anyone. Personal contact information includes address, telephone, school address, work address, etc.

Students are expected to promptly disclose to a teacher or other school employees any messages that are received, that are inappropriate, or make a student feel uncomfortable.

Illegal Activities

- Deliberate Attempts to gain unauthorized access to the District network or to any other computer system through the Network or go beyond a students authorized access is prohibited. This includes attempting to log in through another person's account or access another person's files and/or student restricted sites and/or inappropriate sites. These actions are illegal.
- Deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means is prohibited. These actions are illegal.
- Using the District network to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of a person, harassment, etc. is prohibited.
- Downloads from the Internet are prohibited.
- All disks, flash drives are to be free of all viruses.

System Security

- Students are responsible for individual accounts and should take all reasonable precautions to prevent others from being able to use your account. Under NO conditions should you provide your password to another person.
- Students will immediately notify a teacher or the system administrator if there are problems or if they think their account password has been compromised.
- Students will NOT spread viruses within the system.

Inappropriate Language

- Restrictions against inappropriate language apply to all messages and postings on Web sites.
- Students will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening or disrespectful language.
- Students will NOT post information that could cause damage or a danger of disruption.
- Students will NOT engage in personal attacks, including prejudicial or discriminatory attacks.
- Students will NOT harass another person. Harassment is persistently acting in a manner that distresses or annoys another person.

Respecting Resource Limits

- Students will use the system only for educational and career-development activities.
- Students will not send out mass junk emails (spamming).

Plagiarism and Copyright Infringement

- Search and Seizure
- You should expect only limited privacy in the contents of your personal files on the District system and records of your on-line activity.

Routine maintenance and monitoring of the Network may lead to discovery that you have violated this Policy or the law.

- Use of the network may be subject to Family Educational Rights and Privacy Act (FERPA), Freedom of Information Act (FOIA), Illinois Student Records Act (ISRA), and discovery in civil litigation.
- Records related to network usage may be produced for the public that requests documents pursuant to FOIA, opposing parties in litigation with a district, parents and students requesting information under ISRA FOIA, and FERPA.
- An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law.
- Parents have the right at any time to request to see the contents of their child's student network files.
- This request must be made to the school administrator who will then contact the Director of Technology.

Parents have the right to deny their child access to the District network. This request must be made to the school administrator who will then contact the Director of Technology.

If the law is violated by the use of District technology equipment or network, legal authorities may institute a search and seizure.

Violation

Violation of any of the above policies may result in the consequences ranging from specific disciplinary issues to removal of privileges on the District network.

Due Process

The District will cooperate fully with local, state, or federal officials in any investigations related to any illegal activities conducted through the District network. Emails, attachments, and logs of Internet usage may be given to police or other officials investigating possible illegal activity.

Any abuse of this policy will result in consequences ranging from specific disciplinary issues to removal from the network.

Limitation of Liability

The District makes no guarantee that the functions or the services provided by or through the District system will be error-free or without defect. The District will not be responsible for any damage a student may suffer, including but not limited to, loss of data or interruptions of service. The District is not responsible for accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system. Parents can be held financially responsible for any harm to the system as a result of intentional misuse.

LEGAL REF.:

- Family Education and Privacy Act.
- Illinois Freedom of Information Act. 5 ILCS 140/1 et seq.
- Illinois Student Records Act. 105 ILCS 10/1 et seq.

ADOPTED: June 15, 2009

Acceptable Use Policy for Employees Using District Technology

Purpose: - The Peoria Public Schools District 150 Technology Network is made available to all staff and students to support the educational goals and mission of the District. Access to the local network, including Internet resources, is given to aid in research, enhance productivity, upgrade skills, educate students and to foster the exchange and collaboration of information with peers and the local community.

Network use:

- Only users with authorized access can use standalone or networked computers; District authorized wireless devices; and their resources. Logging into a computer or the network using someone else's login is prohibited.
- Any user identified as a security risk may be denied access to the network.
- Network resources will not be used for commercial business nor political or religious purposes
- Any use of the network for illegal activity is prohibited.
- Use of the system to access material that is considered pornographic in nature, or that advocates violence, illegal activities, or discrimination toward other people is prohibited.
- Sending material likely to be offensive or objectionable to others is prohibited.
- Restrictions are placed on access to some programs and computer resources in order to maintain network security, and ensure that the equipment is available and functional for all users.
- Access to some applications and Internet resources has been restricted by blocking software. Unauthorized use of equipment, attempting to access intentionally blocked software or making modifications to equipment/software by any means, is prohibited.
- Access to Internet streaming media is prohibited except for educational purposes. Streaming media includes but is not limited to; Internet radio, television, YouTube, Google Video, etc.
- Users will notify the system administrator if a security problem is identified.

Account Security

- Any user who has been assigned a network account is responsible for its security and should take all reasonable precautions to prevent others from being able to use it.
- Under no condition will you provide your password or account information to another person.
- If required, you will regularly change your passwords using a combination of letters and numbers.
- You will not share your account with anyone nor leave the account open or unattended.
- You will notify the District or Technology immediately if you suspect your account has been accessed illegally.

Software/Data

- The illegal installation of copyrighted software or files onto District computers is prohibited.
- Installation of any software on District computers must be coordinated with the District Technology office.
- You will not improperly access, misappropriate, or misuse the files, data, or information of others.
- You are responsible to take precautions to prevent the proliferation of viruses between your personal equipment, Peoria Public Schools District 150 equipment, and any other equipment accessed via the District network.
- Although the District schedules back-ups of District servers nightly, you are responsible for making back-up copies of the documents that are critical to you.

Hardware

- You will not improperly access, misappropriate, misuse, or abuse District communications or technology equipment.
- You will not add, remove, or re-locate any equipment (e.g. computers, printers, network cards, cables, etc) from any District network location without prior coordination with the District Technology office.
- Any equipment assigned to you becomes your responsibility. Use of that equipment on or off campus, that is considered inappropriate by the definitions outlined in the document, becomes a violation of this agreement and is cause for disciplinary action.

Search and Seizure

- You should expect only limited privacy in the contents of your records of your on-line activity.
- Routine maintenance and monitoring of the Network may lead to discovery that you have violated this Policy or the law.
- Use of the network may be subject to Family Educational Rights and Privacy Act (FERPA), Freedom of Information Act (FOIA), Illinois Student Records Act (ISRA), and discovery in civil litigation.
- Records related to network usage may be produced for the public that requests documents pursuant to FOIA, opposing parties in litigation with a district, parents and students requesting information under ISRA, FOIA, and FERPA.
- An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law.
- If the law is violated by the use of District technology equipment or network, legal authorities may institute a search and seizure process.

Email - Email is provided to the Peoria Public Schools District 150 staff to be used primarily for internal and external business communications. All GroupWise email accounts are owned by Peoria Public Schools District 150. District email accounts are not private.

The District retains the right to review, audit, intercept, access and disclose all messages created, received, or sent on the electronic mail system as necessary. District provided email is not private or protected. Remote access to email accounts is available over the Internet; all policies apply to out-of-network access.

Personal use of the District email is strongly discouraged.. Email usage should not interfere with the day to day duties of staff, nor should it violate either the Board of Education's policies or the following points:

- Staff use of email should not promote, or support political functions or agendas in any way, both internally and externally, unless approved by the Superintendent.
- Staff use of email should not promote, or support private business or industry, especially the originators own private concern or business.
- Staff use of email should not promote illegal activities or activities prohibited by district policy as found in this document of Board of Education policies.
- Staff shall not engage in internal or external email activities that are regarded as spam or mass emailing unless for information purposes that are approved by District administration.
- Staff shall not create or forward "chain letters" or other "pyramid" schemes of any type via email.

Spam is defined as email that is sent to multiple individuals in an uninvited manner for purposed of furthering a private and/or political agenda, the transmission of questionable material, or as a means of solicitation.

Expectation of Privacy - You should expect no privacy in the contents of any files on the District system. Peoria Public Schools District 150 owns and operates all hardware, software, and data on the network. The District will cooperate fully with local, state, and federal authorities in any investigation concerning or related to any illegal activities not in compliance with District policies conducted through the District network.

- Routine maintenance and monitoring of the District network may lead to a discovery that a user has violated this policy, another District policy, or the law.
- All District email is subject to release to the public under the Illinois Freedom of Information Act.
- An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or District policy.
- Parents have the right at any time to investigate or review the contents of their students' files.
- Parents have the right to request the termination of their child's individual access to the network at any time.

Limitation of Liability

- The District makes no guarantee that the functions or services provided by or through the District network will be error-free or without defect.
- The District is not responsible for any damage the user may suffer, including but not limited to, loss of data or interruptions of service.
- The District is not responsible for the accuracy or quality of the information obtained through, or stored on the network.
- The District will not be responsible for financial obligations resulting from the unauthorized use of the network.

District Staff Responsibilities

- Never post any personal contact information about yourself or others. This includes your social security number, address, phone, credit cards, school/work address, etc.
- Staff must monitor lists of students who either do not have permission to use the network resources or who have had those privileges revoked to ensure that those students are not gaining access to those resources.
- Teachers are responsible for monitoring student use of District technology at all times.
- Any student who does not have permission to use the network resources or who has had those privileges revoked must be provided with an alternative means of meeting the class objectives.
- Users will follow all copyright laws. Copyright infringement is the sole responsibility of the person violating the copyright law and that the District shall be held harmless. All liability for such action will rest with the individual.
- All users will sign annually the Acceptable Use Policy to be maintained as part of the staff member's record.

Confidentiality - All users of the District's computers/network (both on the network and/or on the Internet in a location out of a District building) shall maintain the confidentiality of student records as required by law. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded on to the network.

- Teachers are to secure computer screens while using Gradebook online and any other technology tool that addresses student information such as Skyward.
- Teachers are not to discuss a student identified by name in any electronic communication.
- Discipline records of students are confidential.

Penalties

- Any user violating these provisions, applicable state and federal laws, or posted classroom and district rules is subject to loss of network privileges and any other district disciplinary options.
- School and district administration will make the final determination as to what constitutes unacceptable use.

Legal Ref: Illinois Freedom of Information Act. 5 ILCS 140/1 et seq.
Illinois Student Records Act. 105 ILCS 10/1 et seq.

Adopted: June 15, 2009

REQUEST TO PUBLIC BUILDING COMMISSION OF PEORIA – Moved by Butler, seconded by Parker that the Board of Education authorize a commitment letter to be submitted to the Public Building Commission of Peoria requesting that the PBC assist the District with the funding and construction of a Math, Science, and Technology Academy, a Career Vocational/Tech Center, and an Non-Traditional School. A copy of the proposed commitment letter is attached to this Action Item.

Dr. Gorenz stated that this was discussed at the last Committee of the Whole with regard to the time line for the funding. He noted that we are now talking about the programming areas and that sites have not been assigned but that will occur as architects are engaged.

Mr. Stowell continued the discussion emphasizing that relative expenditure by area has not been determined and that availability of the funding comes from the Lincoln school site not being utilized and that funding still needs to be utilized. He asked that the administrative team utilize the PMA software in determining best use of facilities. He feels that the programmatic changes being suggested will be directly related to what facilities will be used, what high school will be closed and how that will benefit students.

Dr. Gorenz clarified that for the Math, Science, Technology Academy the Board has determined there is a need and the board will accept proposals for a charter. He noted that there has been much discussion regarding the career vocational center and non-traditional school by the public and the board has listened. He noted that the District has a number of students that are not going on to college and there is a need for the career/vocational center. He also further noted that there are students that are not performing well in the classroom who could benefit from a non-traditional setting that would offer more intensive counseling. Dr. Gorenz stressed that these three new programs would add significantly to the opportunities for students.

Mrs. Ross stated that she will support the action item tonight because of the time line with the PBC, she asked that the Board of Education pay close attention to how two of the entities are developed – the career and vocation tech center is fine, but she also feels that it does not have to be college prep or vocational, students can still attend college if they attend the vocational school. For the non-traditional school she wants to keep a close eye on how it is constructed. She stated that we currently have non traditional schools and perhaps we need to build on that.

On roll call, 6 ayes. Motion carried.

INFORMATION ITEMS – REPORTS FROM SUPERINTENDENT AND STAFF –

1. GOAL 1 – STUDENT ACHIEVEMENT – NWEA report , Bryan Chumbley. Mr. Chumbley updated the Board on the NWEA (Northwest Evaluation Association – Measure of Academic Progress) testing. He noted that currently grades 2,4,6,8,9, and 10 are being tested in all schools in the fall and spring to measure growth during the school year. He noted that successes include the amount of time required to take the test, growing use of the data at the school, classroom and district level and increased understanding of what the data shows and how that data can be used to guide instruction. Challenges include scheduling of the assessment in some schools, the need to continue the development of the idea that the assessment is part of learning, concern with the limited grade levels tested (not testing 3,5,7), the limited way the data is reported to parents and how to engage students in goal setting using the information. Next steps would be to include grades 3,5, & 7, provide goal setting opportunities for students, find funding to test the remaining levels and create a meaningful and timely report for parents.

In discussion with Board President Gorenz Mr. Chumbley clarified how the different tests worked together. He stated that is important that a district have a comprehensive assessment system to provide data in a timely way and provides a pathway for teachers. Currently our district provides data with monthly benchmarks and fall NWEA. The ISAT and Prairie State are required testing which measure our students against a standard. All these assessments can be used to make good decisions and guide instruction. He also stressed that the district achievement team, school universal leadership teams and school data teams all collect and organize data to provide each teacher with information to determine the path that students should take and the professional development that is needed for the staff.

2. Goal 2 – FISCAL RESPONSIBILITY

FINANCE REPORTS – Dr. Butts presented this report for the Board's information and review. Dr. Butts presented that the picture for the end of the fiscal year for the district is still uncertain. The State remains behind in payments. The amounts received from State and Federal funds will determine the end of year balances. He noted that it appears that the Education Fund will end the year with a \$2.5 to \$7 million deficit. Revenues from CPPRT are down significantly and interest income will be significantly less than anticipated – the Education Fund could

show a \$2.5 million reduction in revenue. Categorical reimbursements are also running behind with the District receiving 2 of 4 payments. Expenses are running as budgeted in the Education Fund with next year's budget showing \$6 million in reductions in expenditures. He noted that the State is using Federal dollars to pay General State Aid payments and these federal dollars are not new money.

PURCHASE ORDERS OVER \$2,500 – Mr. Cahill presented this report for the Board's review. Questions were asked and answered regarding the report.

3. GOAL 3 – QUALITY STAFF

4. GOAL 4 – SAFE, CARING ENVIRONMENTS

5. GOAL 5 – CULTURE OF CUSTOMER SERVICE

Report of Requests under the Freedom of Information Act and Status of Such Requests

Date	Requestor	Disposition
May 21, 2009	Lucille Melchert	Pending
May 29, 2009	Lucille Melchert	Filled
June 3, 2009	Sharon Crews	Pending
June 9, 2009	Sharon Crews	Pending
June 9, 2009	Blake Long	Pending
June 11, 2009	Sharon Crews	Pending

REPORTS AND SUGGESTIONS BY BOARD MEMBERS – In discussion with Board member Ross Mr. Stowell discussed the Thomas Jefferson project. He noted that insurance will cover repairs to things damaged by fire but there is a enhancement portion that Mr. Ryon and the architects are working on. It would cover a new geothermal heating system and other upgrades to the building (replacement windows, reconfiguration of rooms, new lighting). Mr. Stowell stressed that if the upgrades are not done during this repair time the cost in the future will probably be prohibitive.

Mrs. Wolfmeyer would like to see the exit interview process expedited.

Mr. Hinton presented that the evaluation on the Early Release Days will be submitted soon and he will let the Board of Education know that based on the data he will be bringing forward recommendations.

ADJOURNMENT – Dr. Gorenz adjourned the regular meeting at 8:20 p.m. to move back into executive session.

Julia A. Cramer,
Board Secretary

ATTEST:

David L. Gorenz
Board President

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