ISBE Medical Certification for Home/Hospital Tutoring

- Once the determination has been made by a physician that home/hospital tutoring is necessary, the parent/guardian would obtain the Certification form from the student’s home school, district office, or the district website.
- Personnel in charge of overseeing the certification form process would vary by school. In schools that have a permanent nurse and/or counselors, those staff members will oversee the process. All other schools need to designate a staff member to do the same.
- Once the completed form is received back with the signature of a physician/APRN/PA, the home school personnel overseeing the form would scan/email, fax or pony the certification to Joy Mason at the administration building.
- All medical questions regarding the need for tutoring would be handled by the district RN assigned to the student’s school.

For pregnant students:
- Once the school staff is notified that a student is pregnant, that staff member needs to obtain the projected due date and name of physician overseeing the pregnancy. Due dates will be tracked by the school nurse and counselors.
- 6 weeks prior to delivery, staff should email Joy Mason with student name, projected delivery date, physician name and location, and current student address.
- Within 4 weeks of the projected due date, support staff member Joy Mason will email the form to the parent/student and to the physician’s office.
- If a student is pregnant and the forms have not been received for home tutoring, school staff will be notified so that home visits can be conducted. Nurses will follow up with the student, parents, and physician to obtain signatures.