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*Our school's discipline policies are now outlined in a district discipline handbook which can be downloaded by visiting [www.peoriapublicschools.org/discipline](http://www.peoriapublicschools.org/discipline).

**Peoria Public Schools Mission Statement**
Ensure that each student reaches his or her full academic and personal potential and is a well-balanced citizen.

**Peoria Public Schools Vision Statement**
We take pride in educating and graduating each student prepared and inspired to contribute to the world.

**Peoria Public Schools Values**
- *Excellence* that knows no fear of new and different ways.
- *Respect* that recognizes differences and values people as they are.
- *Integrity* that speaks the truth and acts with honor.
- *Collaboration* that finds solutions and produces results.
- *Communication* that builds understanding and enthusiasm.
- *Commitment and Accountability* that foster action and achievement.

**Whittier Mission Statement**
Whittier Primary School utilizes research-based curriculum and instruction, differentiated instruction, and frequent assessment to ensure that all students succeed. Along with providing a safe environment for optimal learning, Whittier’s students are nurtured to maintain positive self-esteem, civic responsibility, and an appreciation for life-long learning.

**Whittier Vision Statement**
We promote the highest achievement and civic responsibility for every student to ensure continued academic success in middle school.

**Whittier Code of Conduct**
- I am respectful.
- I am responsible.
- I am safe.
- I am prepared.

We are here to learn. Therefore, I will respect and cooperate with all school people; do nothing to keep the teacher from teaching and any other child from learning. This is the Whittier Way!
Hello Wildcat families!
You are the best! And to our new families - we are thrilled to share our lives with you. We ended last year remotely and missing our families, students and staff very much. No matter what 2020-2021 will look like, it is exciting to start another school year and another adventure!! Certain aspects of the 2020-2021 school year may be subject to change due to the effects of COVID-19. Rest assured, if any changes happen, we will keep you informed and updated on those changes.

As the Principal at Whittier, I am thrilled to begin 2020-2021. Our staff, families, community and city are working together to set students up for success! The compassion, dedication, and commitment from our staff is the best. Our students work hard to achieve in so many ways! Thank you, families, for trusting us with your children. We cherish them!

Please get to know your child’s teacher and Whittier! Our green communication folder in K-4 along with planner in grades 2, 3, and 4 are key organizational pieces for student success. Classroom and teacher newsletters and notes include important information. Also, there will be information that will often require a response or signature from you. Our students love and are so proud when their families engage in reading and reviewing the material sent home to support and get involved.

I am confident that we will again work together for a fabulous year. Please feel free to contact me if you have any questions or comments throughout the year. I can be reached at 309-672-6569. I will do my best to help you in any way. On behalf of the entire Whittier staff, I look forward to seeing everyone on Wednesday, August 19 at 8:30 a.m. Look for Backpack Peoria and Unpack Your Backpack dates and times!

Go Wildcats!
Ms. Deignan
Dear Parent:

In accordance with ESEA Section 1111(h)(6) PARENTS RIGHT-TO-KNOW, Peoria Public School District 150 is notifying every parent of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child’s classroom teacher. This information regarding the professional qualifications of your child’s classroom teachers include, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If at any time your child has been taught for 4 or more consecutive weeks by a teacher not highly qualified, the school will notify you.

If you have questions, please feel free to contact me at the following phone number 309-672-6569.

Sincerely,
Ms. Julie Deignan, Principal
Parent Involvement Policy/General Title I Plan Overview

A. The Whittier Primary Title 1 plan, its parental involvement policies, and the process for reviewing the Title 1 plan must be jointly developed and agreed upon with the parents of Title 1 participating children.

B. The Whittier Primary Title 1 Parent Involvement Policy and changes in the policy will be distributed to the parents of participating children.

C. Whittier Primary will establish a Universal Leadership Team consisting of teachers, staff, and administrators. This committee shall be involved in decisions regarding how the Title 1 parent funds are used to enhance parent involvement.

D. Whittier Primary will develop a plan for building strong parental involvement programs. The plan will be included with the school's overall Title 1 plan.

E. Whittier Primary will actively promote appropriate professional development programs for teacher, parents, pupil services personnel, administrators and the other staff in order to raise academic standards and performance of the Title 1 students.

F. Whittier Primary will encourage parents of Title 1 children to provide necessary feedback and suggestions for planning, developing and implementing effective Title 1 programs. The responsibilities of the school and parents as partners in education will be outlined in a signed school/parent compact.

G. Whittier Primary will collaborate with other agencies providing services to children, parents, and families, including health and social services.

H. Whittier Primary will annually measure the progress that Title 1 students are making toward meeting State student performance standards through the use of high-quality student assessments and report the information to parents, students, and teachers.

If you have questions, please feel free to contact me at (309) 672-6569.

Sincerely,

Ms. Julie Deignan, Principal
School Events to be Determined: (Check the School Website and Newsletters for Updates)
- Reading and Math Celebrations
- Perfect Attendance Recognitions
- Student Growth Recognitions
- Look It’s My Book
- Family Nights
- Fundraisers
- Spirit Weeks
- Field trips

PTO Events to be determined: (Check the School Website, PTO Facebook Page, and Newsletters for Updates)
- Meetings
- Boo Hoo-Woo Hoo Event
- PTO Family Nights
- Book Fair
- Fundraisers
- Popcorn Days
- Trunk or Treat
- Family Movie Night
- Special Person Events
- Bingo Night

School and Office Hours of Operation:
- Regular School Hours: 8:30 AM - 3:30 PM
- Back to School Schedule (8/19-9/4) 8:30 AM-2:30 PM
- Regular School Schedule (9/8 to end of year) 8:30 AM -3:30 PM
- Doors open: 8:20 AM - 3:45 PM
- Early Release Time for SIP Days: 8:30 AM - 11:30 AM
- Office Hours: 7:30 AM - 4:00 PM

Supervision Prior to 8:20 AM:
Children will not be allowed access into the building prior to 8:20 AM unless they are in Latchkey or participating in a pre-arranged supervised club/activity. Supervision is not available so please wait out front. All doors are locked. It is important that no student be left unattended while waiting for the opening of the school building.

School visits and early pick up
We want students to stay in school the entire day-8:30-3:25! Learning and review is happening all day, and your child’s participation has so much to do with achievement and feeling a part of the classroom family. Please try to keep appointments outside the school day. If an appointment is a must, please send a note in the morning or call if an emergency for students early pick up.
Unless pre-arranged, visiting your child’s classroom during instructional time is not permitted as it results in an interruption to the learning of all children. Once the ending bell at 3:25 PM has sounded, students will be outside in the front of the building for dismissal with a grade level teacher.

**Early Arrivals & Late Pick-Ups:**
Any student in the building not assigned to a before or after-school activity will be placed in our Latchkey Program. **Parents will be charged for Latchkey services. Payment must be made upon pick up. No exceptions.** After 6:00 PM, students still not picked up will be released to a District #150 Resource Officer or the Peoria Police Department.

The Latchkey Program is on a first come, first-served basis. Please stop by the office to register or be placed on our waiting list. Latchkey is a paid program from 6:30-8:20 AM and 3:30-6:00 PM. Latchkey is also open on half days of school.

**Visitor Policy, Procedures, and Conduct on School Property:**
For purposes of this policy, “school property” means school buildings, district buildings not being used as a school, vehicles used for school purposes, any location used during a school athletic or sponsored event, and school grounds. Visitors include all family members, friends, and acquaintances of students and/or staff.

When visiting the school, parents must acquire an appointment time and date with the teacher beforehand as to not disturb the learning environment for all children. The safety of your child and all students is our top priority. Your full cooperation is expected.

**Procedures for Visiting: (Must enter and exit through the front doors only)**
1. Conferences with teachers are to be scheduled with the classroom teacher.
2. Use the call button to request entry into the building. Video surveillance is used to monitor entrance and exits to the school. Teachers and support staff direct all visitors to the office. The office will be notified immediately if an individual(s) is within the building not wearing a visitor’s badge.
3. Enter through the door and proceed immediately to the office. Signage clearly indicates that “Visitors Report to Main Office.”
4. Upon entering the building, everyone MUST sign-in and obtain a “Visitor’s Pass” from the Main Office.
5. Display visitor’s pass at all times.
6. Visitors must exhibit behavior appropriate for the school setting at all times.
7. Return to the Main Office and sign-out upon departure from the building.

**Security:**
One of our goals is to maintain a safe, responsible learning environment for every child. Any person or persons may be asked to leave school property, or have security called, if they, in any way, disrupt the teaching, learning, and working environments of the school (according to board policy).
Absences: 
All students are required by law to attend school every day it is in session. The regular school day is from 8:30 AM to 3:30 PM. The following times are used to determine tardy and absence reporting:

Tardy 
Student arrives between 8:31 AM and 9:30 AM 
Student leaves between 2:30 PM and 3:30 PM

½ Day Absent 
Student arrives between 9:31 AM and 1:00 PM 
Student leaves between 11:00 AM and 2:30 PM

Full Day Absent 
Student arrives after 1:31 PM 
Student leaves before 11:00 AM

Reporting Absences: 
Good attendance is essential in supporting the academic progress of our students. If your child will be absent or tardy, you may call Whittier at 672-6569 by 9:00 AM. A note, email, or phone call from the parent/guardian is required within 48 hours of an absence for the student to be considered excused. Non-reported absences will result in an automated phone call to your home and be documented as unexcused. Three days of unreported absences may result in a referral to Project T.A.R.G.E.T and/or the State Attorney’s Office.

Tardiness: 
If a student arrives after 8:30 AM, he or she is considered tardy. All students who arrive after 8:30 AM must report to the front office to receive a pass to be admitted to class.

Tardy 
Student arrives between 8:31 AM and 9:30 AM 
Student leaves between 2:30 PM and 3:30 PM

Illness/Accidents at School: 
Accidents will be reported to the teacher and/or office as soon as possible. Any time an illness or accident occurs with a student, parents/guardians, or any other individuals on the emergency card will be called by the office. Parent’s prompt attention to these urgent matters is appreciated.

Administration of Student Medication: 
If any medication is required to be administered, the school is required to have a Form 615 on file (administering of medication at school) which gives the school permission to administer the specific medication(s). This includes cough drops.
Teachers and other non-administrative school employees, except school nurses and non-certified registered professional nurses, shall not be required to administer medication to students. Parent(s)/guardian(s) are responsible for administering medication to their children. Administering medication during school hours or school-related activities is discouraged unless it is necessary for the critical health and well-being of the student.

**Emergency Cards/Information:**
An emergency card or online information site is filled out during open registration. Please fill out this information completely. Records must include at least three working phone numbers at all times. No one will be allowed to remove a child from the school unless listed on the emergency contact card. Always have identification available when signing a child out of the building.

**Emergency Notification:**
Please be sure to have current and accurate information regarding the address and phone numbers of those persons whom you wish for us to call in the event of an emergency. It is not unusual for circumstances to arise which require parent notification (illness, injury, etc.). It is MOST IMPORTANT that we are able to contact you, or someone, who will attend to your child’s needs. Your assistance in this matter is essential in order for us to ensure a safe environment for ALL of our students. Please be sure you list three contact numbers on each card.

**Arrival Procedures:**
All:
- All students may enter the building beginning 10 minutes prior to the start of school.
- **Students are not supervised prior to 8:20 AM.**
- Teachers and staff will be on hand to monitor the students beginning at 8:20 AM.
- Students are not allowed to play or meander around the playground prior to the start of school.
- 1st - 4th Grade students receive breakfast on their way to class (Kindergarten in rooms). Students are completing morning work and eating breakfast during this time to establish focus and prepare for the day.
- Upon entering school, students are to report directly to their classroom for breakfast and morning work.

**Car Drop-off:**
- Due to the nature of the roads and position of the school within its residential neighborhood, car traffic in the front of the school must adhere to the signs and traffic laws to promote a safe school zone for Whittier students. **It is extremely dangerous to let a passenger (student) out of the car if the car is not pulled up DIRECTLY and ENTIRELY to the curb.** Further, in order to promote a quick and easy drop-off, the signs in the front of the school strictly prohibit parking. Fredonia Avenue is a **NO PARKING ZONE during school hours (school days from 8:00 AM - 4:00 PM).**
- Do not park your car for even a short amount of time to simply walk your child into school as this is an unlawful violation of the signs located along the street in front of the school.
• If you are walking your child into the school, it is imperative that you park your car in an area designated for on-street parking. Do not block residential driveways or use designated residential parking areas for personal parking.

Bus Riders:
• The buses will be dropping students off in the back of the building.
• Students are expected to exit the bus, pick up breakfast, and go directly to their classroom.

Dismissal Procedures:
All:
• Picking up early from school is discouraged.
• All students will be dismissed by a classroom teacher. Teachers and staff will supervise and monitor students’ departure.
• Students are not allowed to play or meander around the school or playground after school.
• If there is a change from the regular procedures for your child (i.e. change in person picking up, attend Latchkey instead of riding bus, etc.), parents must submit written verification/notification to the Main Office in the morning. Photo identification is expected of anyone picking up a child. Prior authorization must always be established by the parent/guardian for anyone picking up a child.
• If there is an emergency appointment and picking up early from school in necessary, please notify the office in writing prior to the request for early dismissal. Once in class, students are expected to remain in class. Absences (unexcused/excused) will be granted only in emergency situations or with a current doctor’s note. Students leaving early from school for any reason will receive a half-day absence.

Car Pick-up:
• Students will be dismissed from the front of Whittier at 3:25. Students will exit the building with a grade level teacher for dismissal.
• Please use the drive through lanes by staying in your car and driving through the lane. Park outside of the no parking zones if you choose to walk up to get your student.
• Use the crosswalk at Cooper and Fredonia to walk across Fredonia-DO NOT cut in front of traffic.
• Car traffic in the front of the school must adhere to the signs and traffic laws to promote a safe school zone for Whittier students. No student will be allowed to cross into the street for dismissal. THE PICKUP VEHICLE MUST DIRECTLY and ENTIRELY PULLED UP TO THE CURB IN FRONT OF WHITTIER. Further, in order to promote a quick and easy departure, the signs indicate that directly in the front of the school is a NO PARKING ZONE.
• There is NO PARKING on Fredonia on school days from 8:00 – 4:00 PM. Also, Fredonia is an established one-way street. It is imperative that parents fully adhere to these laws.
• If you go into the school for your child, park your car in an area designated for on-street parking.
Bus Riders:
- The buses will be departing from the rear of the school. Only school staff are allowed by the buses for departure. Please go to the office if you need something at 3:30.
- Students will be supervised by staff while traveling to their designated bus area.

Changes in Transportation:
Transportation changes are accepted by note to the teacher no later than the morning of the change or calling Whittier before 2:45 PM. Bus changes must be made through the bus garage. If a student is going home with another student, please make sure we get a note from both families of the approval.

Latchkey Program:
Whittier provides a before- and after-school program. Latchkey is a paid program from 6:30-8:20 AM and 3:30-6:00 PM. Latchkey is open on half days of school. For more information and/or registration information visit the school website at www.psd150.org/whittier or call the school at 672-6569. Your student must be registered to use Latchkey services.

Uniforms:
The Board of Education has adopted a uniform policy for all primary and middle schools. All Whittier Kindergarten through 4th Grade students are expected to be in full uniform every school day. Student attire should be appropriate for the weather. The following attire is appropriate:
- Pants, shorts, dresses, or skirts in black, navy blue, or khaki/beige.
- No denim of any color is allowed.
- Shirts must have a collar (polo shirts) or turtle neck in solid white, navy, forest green, or light blue.
- No t-shirts.
- Sweaters and sweatshirts may be worn over a uniform shirt during the winter months. They must be solid white, navy, forest green, or light blue.
- Sweatshirts or jackets with a hood of any color are not to be worn inside the classrooms. As stated in board policy, no coats or jackets are to be worn within the school. Strict adherence to the dress code will be enforced.

Shoes: appropriate shoes with backs are the rule. Gym shoes for PE days. Please no sandals, flipflops, or shoes without backs such as crocs. This is a safety issue.

Cell Phones:
Cell phones must remain in the student’s backpack, off and out of sight during school hours and during arrival and dismissal. Cell phones out during the above times will be taken and kept in the office until the parent or guardian picks it up. The school is not responsible for lost, stolen, or damaged cell phones.
Items from home-personal property:
Do not bring money, electronic games, cards, jewelry, toys etc. to school unless a note from the teacher gives permission. Again, if any item or cash is lost, stolen or damaged, the school is not responsible.

Spirit Wear Friday and Uniform Free Friday Passes:
On Fridays, Whittier Spirit Wear shirts may be worn with jeans. Spirit Wear shirts must be worn appropriately (no tying/knotting, no cutting or modifying in any way). All other uniform policy guidelines apply. At various times, students may earn a “Uniform Free Pass”. These passes may only be used on Fridays. Students will be required to present their pass to the teacher upon their arrival to school (Friday morning). Also, students must still follow all District #150 guidelines for appropriate attire in school. Unless otherwise determined by school personnel for special events, denim is only allowed to be worn with a “Uniform Free Pass” on Friday and Friday Spirit Wear.

Name Tags:
All Whittier Primary students are required to wear name badges. Each grade level is a different color! If a child loses or destroys a name badge, it is a $2.00 charge to replace the whole name tag or $1.00 to replace the clip.

PBIS:
We are a PBIS School. PBIS stands for Positive Behavioral Interventions and Supports. Our school operates on the following five key “WHITTIER WAYS”:

1. Respect
2. Responsibility
3. Safety
4. Preparedness
5. Cooperation

All students are to be respectful of themselves and others. Students are expected to practice responsibility in being safe, cooperative, and good choice-making behaviors. Students earn celebrations and opportunities to shop at our PBIS store as well as various events that will occur to celebrate their positive behaviors at Whittier.

Students will also be held accountable anytime they choose not to comply with being respectful, responsible, safe, prepared, or cooperative.

Communication with Parents:
Your child will be provided a green communication folder and 2nd, 3rd, and 4th have an additional planner for $5.00. Whittier also sends out a Weekly Parent/Family connect Sunday night message via phone and email. This phone/email system will notify and/or remind families of upcoming events, school news, holidays, parent conferences, and other events. Teachers will also send home a weekly classroom/grade level newsletter which provides a great opportunity for parents to know exactly what is going on with their child’s education. The school website and Facebook page will also be utilized as an informational tool. Please check
the website and Facebook for up-to-date information. Your classroom teacher will share how to best communicate with each other during the school year.

**Parent/Teacher Conferences:**
Parent-teacher conference will be held at the end of the first quarter. Attendance at this conference is very important and we would like all families to schedule a meeting! Conferences for 2020-21 are October 19 and 20th (4-7 PM).

**Videos:**
Videos can be an excellent resource for student engagement and learning in our classrooms. Videos, which are shown in the classroom, will relate to instruction. If asked, the teacher will be able to justify showing the videos in the class. All content will be rated "G", unless permission is given by the principal and parents notified. Parameters have been provided to the teachers for the content presented to the students.

**Field Trips:**
A universal Field Trip Permission Slip will be signed at the beginning of the school year or at registration as classrooms are scheduling field trips throughout the year. We teach students that they are representing our entire school during these trips. It is our experience that Whittier students have always demonstrated outstanding behavior. Field trips are provided to enrich the educational program and give children experiences they may not otherwise have. Your newsletter will let you know the boundaries students have to stay within to be allowed the privilege of attending the field trip. We are often interested in parents being chaperones. Chaperones that are not parents must be 21 years or older and must pass a background check before attending. This is a wonderful way to be involved. All rules, policies, and procedures apply. Information notices are included in our Sunday Whittier Weekly phone and email message and are included in Grade Level newsletters.

**Emergency Drills:**
Several times throughout the year, we will have emergency drill practice for the possibility of tornado or fire. Additionally, we practice Lockdown drills, which cover other types of emergency in the school. (These emergencies include intruders, violent behaviors, disruptive confrontations, medical emergencies, etc.) In order for school officials, personnel, School Resource Officers, and emergency teams to operate effectively, children are expected to cooperate fully with the procedures.

**School Breakfast:**
All students receive breakfast and lunch at no cost due to community eligibility. The breakfast program will take place in our classrooms. Students who arrive late will be permitted to eat breakfast.
Lunchroom/Recess:
In order to feed children in the most effective way, we group children by grade level. Each group of children has 20-30 minutes to eat with time to play built into the day. Children will have choices for lunch from two or three menus each day. We are a nut-free school, so please be aware of the safety of all students when packing school lunches.

Playground Procedures:
The rules for lunch recess are numbered below. The bullets provide more specific expectations about the playground equipment.

1. Keep hands and feet to yourself
   • No shoving or pulling
2. Obey and respect adults
   • Walk to line up when the bell rings
3. Use proper language and good manners
   • One person on the slide at a time
   • Share / take turns
   • Report any damage, misuse, or dangerous play to supervisor(s)
4. Use equipment safely
   • No climbing up slides
   • No jumping out the sides of the slides
   • No climbing on railings or slide hoods
   • Stay out from under the bridge
   • Leave the wood chips on the ground
   • No playing with balls or jump ropes on or around the equipment
   • No one on the play equipment unless there is an adult supervisor present
5. Play in designated area

Students are encouraged to play competitive games that teach sportsmanship such as basketball, four squares, soccer, kickball, jump rope, etc. Fighting, karate, tackling, tumbling, and snowball fights are not allowed on the playground. Items such as rocks, glass, hard balls, sticks, snowballs, etc. are not allowed to be thrown on the playground. Students who either engage in or promote fighting will receive consequences.

Whittier provides sporting equipment for students to use during PE and recess. Students are not to bring balls or outdoor toys to school.
Birthday Treat Guidelines:
Birthdays are special events for children. We welcome birthday treats at the school but ask parents to follow a few simple guidelines. Please bring only individually wrapped, store bought treats for your child’s birthday. Nutritional labels need to be on packaging as well to ensure that students with food allergies are safe. We ask that treats are dropped off in the office, and school staff will deliver the treats to the classroom. In addition, we ask that balloons, flowers, etc. are not brought to school as those types of items are best given at home. Birthday treats not meeting the guidelines above will not be allowed in the classroom.

*Whittier is a “Nut-Free School”. We do not allow/offer nut or nut by-products in our school. Please note that due to increases in mild to severe nut allergies, students bringing cold lunches are asked to bring nut free items. Under no circumstances are treats, candies, or snacks containing nut or nut by-products allowed in the classroom.*

Textbook Fees:
- Kindergarten $50.00
- Grades 1 through 4 $55.00
  - These fees are waived for those qualifying (Fee Waiver Forms are available online and, in the office,).
  - Separate payments should be made for each child. Make checks or money orders payable to **PEORIA BOARD OF EDUCATION**.
  - Fees may also be paid online. Online system available at www.psd150.org, click Family Access.

Textbooks: (Costs, due dates, etc. will be updated to align with District 150 policies)
Textbooks will be issued to each student the first day of school. **Textbook rental fee is $55.00 for the year, if the book bill is paid by October 1. If the book bill is paid after this date it will be $110.00.** Payments may be made using Family Access (online system available at www.psd150.org, click Family Access). If you are not a Family Access user, you may get a user id by calling the Information Technology Department at 672-6761.

**Fees can be waived for those qualifying (fee waiver form available online and in the office).**
Textbooks will be checked to students on the day they are issued—each book has a unique number. Any books that are lost or damaged must be paid for at the full purchase price;
consequently, students should be cautious about leaving them on the playground or bus, loose in the halls, or loaning them to a classmate. Textbooks should not be torn, written in or damaged in any way. Books should not be marked in any places other than the name, room, school and year at the front. Each student is responsible for his/her books. Parents will be billed for lost or damaged books.

Student Records:
Students’ temporary records are subject to periodic review for purposes of removing all information which is out-of-date, inaccurate, or irrelevant. You are entitled to copies of these records prior to their destruction.

Assessments:
Throughout the year, students at all grade levels will participate in a number of assessments/tests. Our Mission states, “Whittier Primary School utilizes research-based curriculum and instruction, differentiated instruction, and frequent assessment to ensure that all students succeed.” These tests are administered to various grades throughout the school and parents are given notification when these will occur.

Homework:
Homework is issued by the classroom teacher. Successful readers spend time reading alone and/or to someone at home nightly. Students are expected to complete all assigned homework. Classroom grades are based, in part, on homework. If a child is unable to complete his/her homework due to situations at home, a note should be sent with the child as an excuse.

Make-up Work:
A student, who is present but did not turn in an assignment, shall be provided the opportunity (with guidelines) to make up the assignment.

Progress Reports:
Progress reports are sent home midway through quarters to inform parents of their child’s progress. Any questions regarding progress should be addressed to the homeroom teacher and may be done by phone or at a special conference. Grades are issued on the district scale (90%-100% = A). There are no plus or minus grades. Kindergarten Progress Reports are not required, but the Kindergarten teachers will be glad to provide feedback on student progress if requested.

Progress Reports (PR) and MidTerm Reports (MT)
PR1-9/23/20
MT1-10/21/20-(parent conference)
PR2-11/18/20
Semester 1 – 1/6/21
PR3- 2/10/21
MT2- 3/17/21
PR4- 4/28/21
Semester 2 and End of Year (EOY)-5/27/21
Grading Periods
Reporting Periods
1st Semester - 12/18/20
2nd Semester-5/27/21
End of Year (EOY)- 5/27/21

Grading Scale:
Grades awarded on the report card shall be equivalent to the following percentages:
A= 90 to 100
B= 80 to 89
C= 70 to 79
D= 60 to 69
F= 59 and below

Kindergarten will utilize a skill-based report card with grade designations as determined by the District.

Student Achievement:
Student achievement is extremely important at Whittier Primary School. We celebrate the following:

• Student growth
• Student achievement
• Perfect Attendance
  No absences or tardy
• Reading Awards
• PBIS -
  Met Whittier PBIS expectations

Student Discipline:
Whittier Primary School follows the district’s discipline guidelines in all discipline related matters. The district discipline handbook can be found by visiting www.peoriapublicschools.org/discipline or requesting the document in print by visiting the school office.

Bus Conduct
Riding the bus is a privilege. Appropriate PBIS bus behavior is reviewed with students at least two times a year and more, if necessary. Bus drivers will make written reports of rule infractions to the principal. Students who do not follow the rules may be suspended from riding the bus and/or from school. Video cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees.
"The policies and procedures outlined in this Student Handbook are subject to change for the 2019-2020 school year. If any changes are made, they will be posted on the school's and district's websites."
Please review our Student & Parent Handbook with your child, sign and return the last page!
Thank you for the support and practice you provide!!

**WHY READ 20 MINUTES AT HOME?**

<table>
<thead>
<tr>
<th>Student A Reads</th>
<th>Student B Reads</th>
<th>Student C Reads</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 minutes per day.</td>
<td>5 minutes per day.</td>
<td>1 minute per day</td>
</tr>
<tr>
<td>3,600 minutes per school year.</td>
<td>900 minutes per school year.</td>
<td>180 minutes per school year.</td>
</tr>
<tr>
<td>1,800,000 words per year.</td>
<td>282,000 words per year.</td>
<td>8,000 words per year.</td>
</tr>
<tr>
<td>Scores in the 90th percentile on standardized tests.</td>
<td>Scores in the 50th percentile on standardized tests.</td>
<td>Scores in the 10th percentile on standardized tests.</td>
</tr>
</tbody>
</table>

If they start reading for 20 minutes per night in Kindergarten, by the end of 6th grade, Student A will have read for the equivalent of 60 school days, Student B will have read for 12 school days, and Student C will have read for 3.

*(Zig and Beraun, 2013)*

WANT TO BE A BETTER READER? SIMPLY READ.
As a member of the Whittier family, I understand and support its academic programs. I realize that when I enroll my child at Whittier, I also agree to become an active partner in the education of my child and the learning community at Whittier. I pledge to do my fair share of service with my child’s school by agreeing to actively participate in my child’s academics and school sponsored activities.

1. I understand that my child and I are expected to work with Whittier staff as part of an effective educational team.
2. I understand that my child is expected to attend school daily, to arrive promptly, and to remain throughout the scheduled hours.
3. I understand my child is to cooperate and conduct himself/herself with teachers, other adults, and classmates in a manner showing respect to all persons.
4. I understand my child is to complete all work (including homework and work missed due to field trips and/or illness) and read a minimum of 20 minutes a night.
5. I understand my child may be eligible (per district and school guidelines) to attend/participate in clubs and activities according to the established eligibility criteria as stated in the Whittier student handbook.
6. I understand my child is to respect and care for all equipment, supplies, and school property.
7. I understand that as a parent, I am expected to reasonably attend all school activities including teacher conferences, parent nights, and curriculum events/performances.
8. I understand my child must adhere to all Peoria Board of Education and Whittier Primary School policies.

"The policies and procedures outlined in this Student Handbook are subject to change for the 2019-2020 school year. If any changes are made, they will be posted on the school's and district's websites."

As a family, we have read and discussed the handbook of expectations and guidelines for Whittier Primary School. Turn in a form for each child attending Whittier.

_________________________ Date: _____/_____/_____ __________________________
Print name of Parent/Guardian Signature of Parent/Guardian

The student hereby agrees to work with the parents and staff in compliance with the above responsibilities.

_________________________ Date: _____/_____/_____ __________________________
Print name of Student Signature of Student

RETURN THIS ENTIRE PAGE TO YOUR CHILD’S TEACHER.