Our mission at Calvin Coolidge Middle School is to create a safe, nurturing environment for learning. This environment will provide students from diverse backgrounds with a variety of learning styles. It will allow students to reach their potential, physically, socially, emotionally, and intellectually. All students will be afforded the opportunity to develop their unique talents through authentic life experiences and curriculum, which challenge them to think critically and creatively. As a result of these efforts, our students will acquire the skills necessary to be life-long learners and pursue appropriate career pathways.

July 1, 2021

Dear Parents and Students:

Welcome to the 2020-2021 school year! It is my honor to return to serve you as the Principal of Calvin Coolidge! I look forward to rekindling old and building new relationships. I am very proud to work with such a tremendous team of educators, who support our students, families, and each other like a family. We are eager to continue to grow our students and build capacity in their abilities to be successful. We are very excited to continue our partnership with Family Core, Jaycees, Horizon’s Club, Destination Technology.

We will continue to grow our support systems for our students. We have a social worker to provide social emotional supports for our staff and students. We will also continue to focus on individual learning plans, student learning targets and student lead engagement activities in the classroom. Students will continue to develop their use of their data binder. We continue our mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

We take pride in our tradition of building positive relationships within our Manual community. For our students to receive the best educational opportunities possible, our staff, families and the community must work as a team. Do not hesitate to contact your child’s teacher if you have any questions or concerns. Open dialogue is very important as we work as a team with a common goal in mind: student success! Parents are also encouraged to get involved at Manual. Our PTO is working to involve parents in opportunities for social interactions each month and fund-raising to help augment the financial needs within our school. A coalition of community supporters is being developed. More information about meeting times and ways to be a support are forthcoming.

Please note the following important dates and information:

**School Hours** – School begins at 8:20 a.m. and dismisses at 2:50 p.m. We ask that students not arrive to school before 8:15 a.m. Students who arrive before 8:15 will be outside unsupervised.

**Attendance** – It is important that students have regular attendance at school. If your child is sick and must be absent from school, please send a note with your child when they return, if a note is not received your child will be marked as unexcused. If your child has an appointment, please send a note when your child returns to school. We appreciate your support in helping us keep our records accurate.

**Uniform Policy** - is enclosed with this letter and available on our website. Please read carefully. All students are expected to be in uniform starting on the first day of school.
**Back to School Night:** Calvin Coolidge Staff would like to invite all new students and families to visit and get to know their school. **Please join us from 5:00- 6:00 pm on Tuesday, August 17th** to get to know your school, classrooms and teachers.

**First Day of School** – Wednesday, August 18th

**Homeroom** – Students will know their homeroom assignments on the first day of school.

We look forward to continuing a positive and productive relationships with all of our students and families to ensure a great school year. Please feel free to contact us if you have any questions or concerns throughout the year.

Enjoy the rest of your summer.

Sincerely,

*Mick Swanson*

Mick Swanson  
Principal

~ All students will be afforded the opportunity to develop their unique talents through authentic life experiences and curriculum, which challenge them to think critically and creatively. As a result of these efforts, our students will acquire the skills necessary to be life-long learners and pursue appropriate career pathways.

**DRESS CODE & UNIFORM EXPECTATIONS**

ON SCHOOL DAYS, STUDENTS MUST REMAIN IN UNIFORM AT ALL TIMES ON SCHOOL GROUNDS AND WHILE ON THE BUS. THIS INCLUDES AFTER-SCHOOL EVENTS, UNLESS PERFORMANCE ATTIRE IS REQUIRED.

USE THE GUIDELINES BELOW TO ENSURE PROPER ADHERENCE TO THE UNIFORM POLICY AT CALVIN COOLIDGE.

ADMINISTRATION RESERVES THE RIGHT TO MAKE ADDITIONAL REQUESTS IN ORDER TO MAINTAIN A POSITIVE AND PRODUCTIVE EDUCATIONAL ENVIRONMENT.

**TOPS**  
MUST FIT APPROPRIATELY.  
MUST HAVE A COLLAR.  
MUST BE SOLID COLOR- NAVY BLUE, LIGHT BLUE, RED, GREY, KELLY GREEN, BLACK, OR WHITE.  
BRAND LOGOS MAY BE NO LARGER THAN 1 SQUARE INCH.
UNDERSHIRTS (SHORT OR LONG-SLEEVE) MUST BE SOLID UNIFORM COLOR AND SHOULD NOT SHOW AT THE WAIST.
CALVIN COOLIDGE SPIRIT WEAR MAY BE WORN AT ANY TIME.
COLLEGE TEE SHIRTS MAY BE WORN

BOTTOMS
MUST FIT APPROPRIATELY AND SIT AT THE WAIST.
MUST BE UNIFORM PANTS/SHORTS/SKIRTS.
MUST BE SOLID COLOR- NAVY BLUE, BLACK, OR KHAKI.
SHORTS/SKIRTS/JUMPERS MUST EXTEND BELOW THE FINGERTIPS OF THE STUDENT’S EXTENDED ARM.
NO TIGHTS/LEGGINGS OR JEGGINGS TO BE WORN UNLESS UNDER SKIRTS/JUMPERS MUST BE SOLID UNIFORM COLOR.
PANTS MAY NOT HAVE RIPS OR HOLES.

ADDITIONAL INFORMATION

ALL FOOTWEAR MUST BE CLOSED-BACK OR HAVE AN ANKLE STRAP. PROPER SHOES MUST BE WORN; NO HIGH HEELS OR “FLIP FLOPS” (BACKLESS) SHOES CAN BE WORN. “HEELYS” OR ANY OTHER ROLLER SKATES AND/OR ROLLER SKATING SHOES ARE NOT PERMITTED

SOCKS MUST BE MATCHING PAIR.
IN COLDER WEATHER, SOLID UNIFORM-COLOR SWEATSHIRTS/SWEATERS MAY BE WORN OVER THE COLLARED UNIFORM SHIRT. SWEATSHIRTS/SWEATERS MUST NOT HAVE HOODS.
SWEATERS MAY BE PULLOVER OR CARDIGAN STYLE.
ANY CLOTHING OR JEWELRY CONTAINING INSIGNIAS, SAYINGS OR SYMBOLS OF GANGS/DRUGS/ALCOHOL/WEAPONS ARE NOT PERMITTED

PURSES AND BAGS ARE TO REMAIN IN LOCKERS FOR THE ENTIRE SCHOOL DAY.
COATS, JACKETS, AND VESTS ARE TO REMAIN IN LOCKERS FOR THE ENTIRE SCHOOL DAY.
HATS, BANDANAS, SWEATBANDS, SCARVES, SUNGLASSES, ETC. ARE NOT TO BE WORN AT SCHOOL.
ACCESSORIES THAT DO NOT INTERFERE WITH OR DISTRACT FROM LEARNING MAY BE WORN.
CLOTHING SAGGING BELOW THE BUTTOCKS OR WELL BELOW THE WAISTLINE IS NOT PERMITTED

TOPS SHOULD NOT BE SO SHORT THAT THE STOMACH SHOWS WHEN THE HANDS ARE RAISED OR WHEN THE STUDENT MOVES NATURALLY

SWEATSHIRTS OR SWEATERS
NO HOODIES MAY BE WORN INSIDE THE SCHOOL UNLESS CALVIN COOLIDGE SPIRIT WEAR

GENERAL CLOTHING GUIDELINES
THE FOLLOWING ARE NOT PERMITTED
ANY CLOTHING OR JEWELRY CONTAINING INSIGNIAS, SAYINGS OR SYMBOLS OF GANGS/DRUGS/ALCOHOL/WEAPONS
CLOTHING SAGGING BELOW THE BUTTOCKS OR WELL BELOW THE WAISTLINE
“HEELYS” OR ANY OTHER ROLLER SKATES AND/OR ROLLER SKATING SHOES
COATS AND BOOK BAGS ARE NOT ALLOWED IN THE CLASSROOMS
HATS, HEADWEAR NOR SUNGLASSES ARE NOT TO BE WORN IN THE SCHOOL
PANTS SHOULD NOT HAVE HOLES OR RIPS

SHORTS NEED TO BE LONG ENOUGH TO COVER THE STUDENT PROPERLY. SIMPLE TEST:
STAND STRAIGHT UP, ARMS DOWN BY SIDES – ARE SHORTS’ LENGTHS BELOW FINGERTIPS?
TOPS SHOULD NOT BE SO SHORT THAT THE STOMACH SHOWS WHEN THE HANDS ARE RAISED OR WHEN THE STUDENT MOVES NATURALLY

STUDENTS DRESSED INAPPROPRIATELY WILL BE ALLOWED TO CALL HOME FOR APPROPRIATE CLOTHING. FURTHER DISCIPLINARY CONSEQUENCES MAY BE TAKEN FOR THOSE THAT CHOOSE NOT TO FOLLOW DRESS CODE.